

## Conference Call Notes: August 24, 2014, 10:15am-12:15pm

(605) 475-4800

Participant Access Code: 993539#

### Attendance:

Rebecca Wilkinson, Chapter delegate

Steph Tyler, Communications chair

Kim Ottinger, Treasurer

Kate Martin, President

Jane Woo, Student Representative

Gioia Chilton, Scholarships Chair

Sue Ann Hastings, Events Chair

### Minutes

Motion to start the meeting at 10:15am by Rebecca. Gioia seconds this motion.

The board called a conference call to discuss and vote on motions that were put forth at the last board meeting. These motions included:

**Motion 1:** Revise the PATA bylaws so that graduate students can hold executive board member and chair positions.

**Motion 2:** Revise some of the language in the PATA bylaws to make it more current and in line with our actual practice (i.e. change "paper ballots sent in the mail" to "voting in person", etc.)

**Motion 3:** Create a position contract for board members and chair position. Contract would have to be signed in order to be in the role. This contract would include the expectations and term of the position. This would be added to the PATA bylaws.

**Motion 4:** To increase in person participation among board members and chair positions, all roles would be required to give one in-person presentation to the board per year. This would also be added to the bylaws.

The board began by discussing **Motion 4**- the board was divided about the idea of asking volunteers to commit to more time in the role. The board felt that board members could be held better accountable if they were asked to attend a certain amount of board meetings instead of a required presentation. The board felt it was difficult already to recruit for positions and passing

this motion would put another potential road block in recruitment. There was a decision to not pass this motion.

Next, the board discussed **Motion 3**- The board felt that contracts could be a good way to hold people accountable for the position they are signing up for, but also felt, again, like Motion 4, that it could prove to be a potential road block for some. The suggestion was made that rather than a contract for board members that board members would be given a job description and expectations as the start of their terms. The expectations would include that all members would need to attend at least 3 meetings per year either in person or by conference call. A memo would be sent out that would reiterate the expectations and clearly state the meeting attendance expectation. The board agreed that issues with individuals who have committed to the role, but are not adhering to the role expectations will be addressed by the president. Steph will add all of this info to the website. Job descriptions and expectations will also be on the website. **The board decided to not pass motion 3, but instead to amend it. The New Motion is to create board member expectation and share these in a memo via email. Included in this expectation is to be present for a minimum of 3 meeting (in person or via phone).** A vote was taken by the board and the decision was unanimously in favor of this motion.

This topic led to the board discussing delegation of roles. How do we empower our board members and chair to delegate more. The board decided that the student reps could play a key role in helping PATA's board and chair volunteers throughout the year.

The board decided that this year the student reps will be assigned to: President (1 rep), Events Chair (1 rep), Communications Chair (1- 2 reps, depending on need), Other/Licensure committee? (1 rep)

The board discussed **Motion 1**- allowing students to hold board and chair positions. There were varied opinions on this topic. Most members on the call agreed that students needed to be more involved and that they are the future of PATA. A point was raised that students have served "unofficially" in board roles (i.e. secretary) when there was no other professional member willing to take on this role. The question of what our criteria to be a board member is arose. If we only accept non-students, then what do we do if a non-art therapists wants to be on the board? Do board members have to be credentialed art therapists to serve (i.e. ATR-BC only)? What if an art therapy student holds other credentials, such as LSW or LPC, would being a current student keep them from serving on our board? The board requested to learn more about the specific wording the Michigan chapter used to adapt their bylaw to include students. Kate has reach out to them and awaiting a reply. All of these questions still need to be addressed. Overall the board members on the conference call were in support of this motion, but **tabled Motion 1 for a further discussion** in September. Following the potluck the board will set up a new date for the conference call so that this motion can be discussed again and a vote can be taken.

Lastly, the board discussed **Motion 2**- to update the bylaw wording to make it more relevant to today's operating procedures (ie. Eliminate mention of paper ballots and the use of the postal system for voting and correspondence, etc.) These small, individuals changes all need to be approved by the board and our members before they can be submitted to AATA for review and the bylaws can then be officially changed. Kate will review the bylaws and make the appropriate changes, highlighting the areas of change, so that these can be easily reviewed and individually voted on. Ideally, the board decided they would like to have the members review these and **vote on these motions at the potluck event.**

Motion made to adjourn the meeting by Rebecca at 12:15pm. Sue Ann seconds this motion.