



## The Potomac Art Therapy Association

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**Board Meeting**  
**June 16, 2012**  
**10-12pm**  
**The George Washington University**  
**Alexandria, VA**

<b>Item</b>	<b>Supplemental Information/Discussion</b>	<b>Action</b>
<b>CALL TO ORDER</b>	X called the meeting to order at X AM EST X 1 <sup>st</sup> , X 2 <sup>nd</sup>	
<b>Roll Call</b>	<p><b>Members Present:</b> Kim Ottinger Hills, President Kate Martin, Secretary Jackie Jones Biggs, 1<sup>st</sup> yr. student rep Deborah Bunkley, Events chair Stephanie Tyler, 1<sup>st</sup> yr. student rep.</p> <p><b>Members Not in Attendance:</b> Kathryn Harlow, 2<sup>nd</sup> yr. student rep Tom- 1<sup>st</sup> yr. student rep. Crista Kostenko, Membership Rachel Schreibman, Publications/ Newsletter Chair Beth Marie Tutt, Communications chair (blog) Kimberly Hanrahan-Havern, Ethics Cara Reiner, 2<sup>nd</sup> yr. student rep. Rebecca Wilkinson, Alternate Delegate Philip Pradier, Treasurer Suzanne Fortnum, Delegate</p> <p><b>Others In Attendance:</b> Katerina Evans Raquel Stephenson</p>	

	Lauren August Gioia Chilton Gwen Short Heidi Bardot Anne Mills Victoria Kelly	
<b>Agenda</b>	<p><b>Agenda:</b></p> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of Agenda</li> <li>3. Approval of Minutes</li> <li>4. Review of finance report and scholarships</li> <li>5. Update on calling for board involvement</li> <li>6. NBCC renewal</li> <li>7. Date for annual meeting?</li> <li>8. Symposium planning</li> <li>9. Communication</li> <li>10. Treasurer position</li> <li>11. Scholarship</li> <li>12. Newsletter</li> <li>13. Call to Adjourn</li> </ol>	
<b>APPROVAL OF AGENDA</b>	Kate motioned to call meeting to order, Kim seconds	10:30am
<b>Motion # 43.2012:</b>	Approval of Agenda. Kate approves, Kim seconds	
<b>Motion # 44.2012:</b>	Approval of Last meeting's minutes: Kim approves, Kate seconds	
<b>EXECUTIVE BOARD REPORTS</b>		
<b>President</b> Kim O Hill	Kim- present	
<b>President-Elect</b> Position open		

<b>Secretary</b> Kate Martin	Kate- present	
<b>Treasurer</b> Philip Pradier	Phillip- not present  Discussed the scholarships. We had decided on the amount for the student scholarship. We need the financial report to be updated. We also are in the process of looking for a person to take on the treasurer position.	Kim will reach out to a contact re: the treasurer position.  Kim and Deborah will contact Phillip re: update account info with Kim's info.  Kim will mail check to Phillip for deposit into PATA account.
<b>Delegate &amp; Alternate Delegate</b> Suzanne Fortnum Rebecca Wilkinson	Suzanne-not present  NBCC renewal- We have almost completed the renewal paperwork. Kim needs to be added as a representative.	Rebecca needs to add Kim to the NBCC representative list.
<b>Governmental Affairs</b> Position open	A discussion about how poorly attended the event on Capitol Hill art's advocacy was by the DC metro area/ GWU art therapy community.	
<b>Membership</b> Crista Lynn Kostenko	Crista- not present  We need to reach out to the members who expressed interest in participating with PATA. A previous deadline of July 1st was established at the previous meeting. Kim requested that this deadline be extended to August 1 <sup>st</sup> . Kim and Suzanne will be making these follow up calls.	Kim and Suzanne will follow up with PATA members.
<b>Programing</b>	Deborah- present	Kim will talk to Amy

Deborah Bunkley	<p>Annual Meeting- we need to set a date for this. GWU did not have anything going on any of the weekends in September.  The date of the event was decided- September 16  Location- Amy Tatsumi's place would work well- we are going to ask her.  Present the student and professional award at the event.</p> <p>Symposium Update:  Lyn Kapitan will be the keynote speaker. We need to send out a save the date for the event. The presenters also need to be contacted with info and save the date. We need to look at the results of the survey. PATA members would like to keep the social justice panel.</p> <p>They are looking for volunteers- PATA members can email Kim if they are interested in helping out.</p> <p>PATA has a paypal account and this can be used for the symposium- we need to determine if we want to use this and how this will be used.</p>	<p>about using her space for the event.</p> <p>Kim will send out the SAVE THE DATE for this event.</p> <p>Kim will share feedback from the meeting with the symposium planning.</p>
<b>Research</b>	Position put on hold	
<b>Scholarship</b> Position open	<p>Suzanne is helping out with this and she is in the process of typing up the info for the scholarships. It can be used for whatever- with a suggestion to be made that it could be used for the conference expenses. Scholarship requirement: a writing sample. This can also be published in the newsletter.</p> <p>We still need to work on the professional scholarship.</p>	<p>Kim will remove the work nominations from the scholarship write up.  Add a page limit of 5- 7 pages.</p>
<b>Public Information</b> Position open		
<b>Jobs/Referrals</b> Position open		
<b>Ethics</b>		

<p>Kimberly Hanrahan-Havern</p>	<p>Kimberly –not present</p>	
<p><b>Publications</b> Rachel Schreibman Beth Marie Tutt</p>	<p>Rachel – not present Beth- not present</p> <p>Rachel has removed the phone number and address from the website. We decided to leave the old blog for now and just focus on the new blog that is attached to the website. Rachel and Beth can coordinate with each other. Gioia Chilton is willing to help out Beth with this task. Website needs to be revised so that it has less info.</p> <p>Newsletter: We decided to publish twice a year and we are hoping to get it out by mid-summer. We have some pictures from AATA that can be included. A suggestion was made to include pictures and bios of the PATA board members.</p> <p>Suggestions: -calendar of events -artwork -art therapy directives -what members are doing/accomplishments/projects, etc. -hard copy list of member info (name, where they work, contact info)</p> <p>A hard copy list of members- we can update our list with where people work and this can be emailed to members upon request. This is something that will take time effort- it is a lot like LinkedIn and the art therapy alliance.</p> <p>A suggestion was made to get a PATA group going on LinkedIn.</p>	<p>Beth T. will update website and blog.</p> <p>Rebecca W. can send the board all the info that is going to be published in the newsletter.</p>
<p><b>Student Representatives</b></p> <p>Jackie- 1<sup>st</sup> yr. Tom- 1<sup>st</sup> yr. Steph- 1<sup>st</sup> yr.</p> <p>Cara Reiner- 2<sup>nd</sup> yr. Kathryn Harlow- 2<sup>nd</sup> yr.</p>	<p>Jackie- present Steph- present Tom- not present Cara-not present Kathryn- not present</p> <p>Students will add info about the scholarship onto the Facebook page. Students will arrange GWU email to go out to students.</p>	
<b>COMMITTEE</b>		

<b>REPORTS</b>		
<b>NEW BUSINESS</b>		
<b>PATA Vision for 2012</b>		
<b>2012 PATA Board Meeting Calendar</b>	*Third Saturday of every month from 10am -12pm	
<b>Next Meeting</b>	<p><b>Next meeting is a conference call on July 19 at 7:15pm- 9:15pm.</b></p> <p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of the Agenda</li> <li>3. Approval of Minutes</li> <li>4. Review of finance report and scholarships</li> <li>5. Update on calling for board involvement</li> <li>6. Board member positions</li> <li>7. Symposium planning update</li> <li>8. Communications update (website, newsletter, etc.)</li> <li>9. Scholarship</li> <li>10. Motion to adjourn</li> </ol> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
<b>MOTION TO ADJOURN</b>		
<b>Motion #45.2012: Adjournment</b>	Meeting adjourned by Kate, Kim seconds motion.	11:40am

