



The Potomac Art Therapy Association

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**Board Meeting
May 21, 2012
7:15-9:15pm
Conference Call**

Item	Supplemental Information/Discussion	Action
CALL TO ORDER	Rebecca called the meeting to order at 7:20 PM EST Kate 2nd	
Roll Call	<p>Members Present: Kim Ottinger Hills, President Kate Martin, Secretary Suzanne Fortnum, Delegate Rebecca Wilkinson, Alternate Delegate Deborah Bunkley, Events chair</p> <p>Members Not in Attendance: Kathryn Harlow, 2nd yr. student rep Tom- 1st yr. student rep. Crista Kostenko, Membership Rachel Schreibman, Publications/ Newsletter Chair Beth Marie Tutt, Communications chair (blog) Stephanie Tyler, 1st yr. student rep Kimberly Hanrahan-Havern, Ethics Cara Reiner, 2nd yr. student rep. Philip Pradier, Treasurer Jackie Jones Biggs, 1st yr. student rep</p> <p>Others In Attendance: Anne Hurley</p>	

<p style="text-align: center;">Agenda</p>	<p style="text-align: center;">Agenda:</p> <ol style="list-style-type: none"> 1. Call to Order 2. Approval of the Agenda 3. Approval of the Minutes 4. Board Member Reports 5. PATA and MATA collaboration- review 6. Reviewing and contacting interested individuals from phone drive 7. NBCC renewal 8. Symposium 9. Phillip response-update from March meeting 10. Communication 11. Newsletter 12. April 21st- vote on reimbursement for PATA rep? 13. Call to Adjourn 	
APPROVAL OF AGENDA		
<p>Motion # 43.2012:</p>	<p style="text-align: center;">Approval of Agenda. Rebecca motions, Kate seconds</p>	
<p>Motion # 44.2012:</p>	<p style="text-align: center;">Approval of Last meeting's minutes: Rebecca motions, Kate seconds</p>	
EXECUTIVE BOARD REPORTS		
<p style="text-align: center;">President Kim O Hill</p>	<p>Kim- present</p> <p>PATA & MATA collaboration. Kim created a document outlining the rules for our collaboration. Rebecca motions to approve the document. Kate seconds this motion. Suzanne approves the guidelines.</p>	
<p style="text-align: center;">President-Elect Position open</p>		
<p style="text-align: center;">Secretary Kate Martin</p>	<p style="text-align: center;">Kate- present</p>	
<p style="text-align: center;">Treasurer</p>		

Philip Pradier	<p>Phillip- not present</p> <p>Phillip Response from March meeting (Scholarships and - take phone number and address off PATA information – use email address only)</p> <p>Attached is a copy of the chapter report and a copy of the awards information. (see end of Agenda)</p> <p>The awards info is also posted on the PATA blog >> http://potomacarttherapyassociation.blogspot.com/2009/05/pata-awards-take-time-to-honor-someone.html</p> <p>The DC PO Box 1459 has been cancelled. A \$50 refund will be deposited to the chapter account.</p> <p>Cancellation of the phone service will occur as requested. Service has been unused for 19 months at a cost of \$14.95 per month.</p> <p>Later this week I'll check whether the FEDEX commercial account is still active.</p> <p>Is there a contact list for board members including email, mailing address, contact numbers? If so, it would be helpful to share.</p> <p>Also, I suggest updating contact page on the website to include names and email addresses for the current board members since we will no longer have the PO Box or phone number.</p> <p>~ Phillip</p>	
<p>Delegate & Alternate Delegate Suzanne Fortnum Rebecca Wilkinson</p>	<p>Suzanne-present</p> <p>Rebecca- present</p> <p>NBCC renewal- due in June. We need to write a letter written on PATA letterhead. Need to keep the records for all of the events. Need to submit documents for three of the events. Kim has most of the event info. Kim and Rebecca will meet on the 28th at 7:00 to discuss the renewal information.</p>	Rebecca will handle this.
<p>Governmental Affairs Position open</p>		
<p>Membership Crista Lynn Kostenko</p>	<p>Crista- not present</p> <p>Set a deadline of end of July for calling the individuals who expressed interest during the phone drive.</p>	Kim will take care of this.

	<p>The goal of this is to fill the existing PATA board member positions.</p>	<p>Suzanne will help with calling if necessary.</p>
<p style="text-align: center;">Programing Deborah Bunkley</p>	<p style="text-align: center;">Deborah- present</p> <p>June 9th Event- Kim plans to attend MATA & PATA event.</p> <p>*The next event will be a discussion of the Maryland licensure information (“Professional Development”) and this could be a continuing education program. We need to confirm with Amanda the actual date and time. Suggestions made to send out a save the date with details to follow. A suggestion was made to use GWU as the location for the event.</p> <p>Symposium</p> <p>Update from Anne Hurley: I have confirmed 10/27 with Marymount and filled out the paperwork to reserve the Truland auditorium and rooms 308 and 309 . This is close to the Ballston metro. I have reserved a registration table and chairs also and if you think there may be any other needs or special requests please let me know . Unfortunately there is not skype in the auditorium but I have sent an email asking about rooms 308 and 309. I will let you know as soon as I hear.</p> <p>Lynn stated that she would accept in the range of 800-1000. She is available for 10/27.</p> <p>4) Panelists so far (please add if I forgot someone):</p> <p>RESEARCH - Sarah Deaver (Karen will touch base to make sure Sarah is open to being a panelist and not a keynote), possibly Ken/Georgetown Univ (I wrote him today with our plans to see what he thinks), Lynn/Randy</p> <p>SOCIAL JUSTICE - Gioia Chilton, Jordan on Skype?, Heidi Bardot, and Sangeeta Prasud (a new idea, starting an AT school in India, but lives in Fairfax) as panelist or moderator</p> <p>FLOATERS for either panel: Donna Betts, Janice Timm Botts (but she's in Albuquerque)</p> <p>5) We talked about the idea of asking our members what research related questions they wanted answered. We can then use it to market the symposium, such as "here are some of your questions that will be addressed at the symposium..."</p> <p>6) No new action plans, but please email if you can think of anyone local that would fit into the panels.</p> <p>We need to think about advertising the symposium. PATA can advertise the symposium and we may be able to get it on the NBCC calendar.</p>	<p>Kim will get in touch with Heidi and Amanda to make sure the date will work for the MD licensure Q&A.</p> <p>Get a write up and objectives from Amanda.</p> <p>Send out a save the date for that event.</p> <p>Kate will send out an evite once the details of the event are finalized.</p> <p>Rebecca will try to get the symposium on the NBCC calendar.</p>

	<p>PATA needs to send out an email to board members to survey people about what they would like to address in the topic of research. This feedback will be provided to symposium planners.</p>	
<p>Research</p>	<p>Position put on hold</p>	
<p>Scholarship Position open</p>	<p>We can have a goal of collecting all of the nominations by July 30th. We will plan to award the scholarships in September at the meet and greet event. Suzanne volunteered to temporary handle the scholarship position until it is filled.</p> <p>Scholarships</p> <p>There are many art therapists who deserve to be acknowledged. The requirements for the nomination are minimal, but the recognition is extremely important! There are two awards for professionals and one for students (details are listed below). Please consider taking a few minutes to honor those who have added to Art Therapy, PATA, and the Washington, DC area in the field of Art Therapy.</p> <p>*PATA Nancy Schoebel Scholarship Award* : Presented to Students for Excellence in Writing</p> <p>Nancy Shoebel (1952-1990) was a founding member of the Potomac Art Therapy Association. She strived for excellence in every aspect of her work. Nancy was active in legislative affairs, NCATA, and other committees for the AATA. She helped to revitalize PATA in the 1970's. This award is presented annually to an Art Therapy Student demonstrating excellence in writing as determined by submission of a paper, which will be judged by blind review. The winner will have their paper published in PATA Newsletter. Nominations and entries will be sought annually with the deadline of July 30th. Criteria for this award will include: Nominees must be a graduate student currently enrolled in an AATA approved program and a student member of AATA and the Potomac Art Therapy Association. Nominees should demonstrate excellence in writing through the submission of a nomination form and case study, a research paper,</p>	<p>Suzanne will take care of advertising the scholarships.</p>

examination of a technique, or exploration of a theory.

***PATA Professional Scholarship Award*:** *Presented for Commitment to Education, Supervision, Continuing Education and Professional Development

This award is presented annually to a Registered and Board Certified Art Therapist demonstrating commitment to the education of art therapy students, supervision of art therapy graduates, and/or promotion of the art therapy field through continuing education and/or professional development. The winner will have their biography published in PATA Newsletter. Nominations will be sought annually with the deadline of July 30th. Criteria for this award will include: Nominees may be individuals or groups of individuals must be a member of the American Art Therapy Association and the Potomac Art Therapy Association. Nominees should demonstrate exceptional commitment to the education of art therapy students, supervision of art therapy graduates, and/or promotion of the art therapy field through continuing education and/or professional development. Nominees should demonstrate outstanding leadership to the goal of education, supervision, and scholarship.

Nominees should demonstrate a commitment to communication between and among art therapists as well as the health care community. Nominees will be evaluated on the potential for contribution to benefit both the art therapy community and the health care community as a whole. Nominees will maintain high personal integrity and professional excellence.

***PATA Distinguished Service Award*:** Presented for Recognition of Outstanding Service to PATA in fulfilling its Mission This award is presented annually to a member of PATA demonstrating outstanding service in fulfilling its mission. The winner will be presented with a full year's membership in PATA. Nominations will be sought annually with the deadline of July 30th. Criteria for this award will include: Nominees must be a member of the American Art Therapy Association and the Potomac Art Therapy Association. Nominees should demonstrate outstanding service in helping PATA fulfill its mission. Nominees will maintain high personal integrity and professional excellence.

PATA AWARD NOMINATION FORM

(please type or print clearly)

Name of Nominee: _____

Nominee's Title(s): _____

Nominee's Place of Employment:

Nominee is *ATR* BC

Other: _____

Nominee's Address: _____

Nominee's Telephone: FAX: _____

Email: _____

Nominated for: (*check one*) PATA Nancy

Schoebel Scholarship

PATA Professional Scholarship

PATA Distinguished Service Award

Please attach a one-page explanation of the nominee's contributions and how the nominee meets the award criteria. If you are a student applying for the Nancy Schoebel Award, please attach your paper for consideration.

*Contact Person's Name:

Title:

*Organization: *

*Address: *

Telephone:

Fax:

*E-mail: *

Please return this form by July 30, 2009 to: hbardot@gwu.edu

Please attach a one-page explanation of the nominee's contributions and how the nominee meets the award criteria.

If you are a student applying for the Nancy Schoebel Award, please attach your paper for consideration.

	Please mail in or save paper and download this form, fill out and return via e-mail by July 30, 2009 to:	
Public Information Position open		
Jobs/Referrals Position open		
Ethics Kimberly Hanrahan-Havern	Kimberly –not present	
Publications Rachel Schreibman Beth Marie Tutt	<p>Rachel – not present Beth- not present</p> <p>Communications Transition PATA listserv to mailchimp? Need to follow up with the computer person. We need to start using wordpress and update our banner on our website. <i>Mailchimp difficult to set up emails for information, should we transfer to blog or Facebook?</i> We could transfer to a blog because it does allow for a back and forth, while mailchimp does not. <i>If we keep yahoo group, do we take off non-members?</i> No, we want to keep in the community and advocating for art therapy to individuals who are not members. It is a good way to represent AT.</p> <p>Website Members only on website for jobs? Website updates? Blog? *** need to remove address and phone # from website and provide accurate contact information</p> <p>Newsletter When to put out? Maybe once a year might be better than how we currently do a twice+ a year. An opinion was expressed that the newsletter was getting too long and a little redundant. The last newsletter was about 10 pages long. Perhaps we could shorten it to a couple of pages.</p>	<p>Kim will contact the person who can help make the changes to the website ad figure out the blog and the capabilities of the website.</p> <p>Rebecca will write up something about the NBCC for the newsletter.</p>

	We could send out a newsletter about midyear. The deadline for getting all the information to Kim is June 15 th . Kim will put it all together. Rebecca can contribute something about the NBCC. The newsletter would let them know what is coming up this next year.	
Student Representatives Jackie- 1 st yr. Tom- 1 st yr. Steph- 1 st yr. Cara Reiner- 2 nd yr. Kathryn Harlow- 2 nd yr.	Jackie- not present Steph- not present Tom- not present Cara-not present Kathryn- not present The board addressed the issue of reimbursing student reps for participating in workshops. It was agreed that PATA does not reimburse the fee for attendance.	
COMMITTEE REPORTS		
NEW BUSINESS		
PATA Vision for 2012		
2012 PATA Board Meeting Calendar	*Third Saturday of every month from 10am -12pm	
Next Meeting	Next meeting is June 16 at 10am-11:30am at GWU. The Q&A regarding MD licensure will begin at noon. Agenda <ol style="list-style-type: none"> 1. Call to Order 2. Approval of Agenda 3. Approval of Minutes 4. Update on symposium planning 5. Update on calling for board involvement 	

	6. Website updates 7. NBCC renewal 8. Scholarships 9. Newsletter 10. Update on robert's rules of order 11. Call to Adjourn For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#	
MOTION TO ADJOURN		
Motion #42.2012: Adjournment	Meeting adjourned by Rebecca, Suzanne seconds motion.	8:30pm