



## The Potomac Art Therapy Association

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**Board Meeting**  
**Saturday, April 16, 2010**  
**The George Washington University, Alexandria, VA**  
**10:00am – 11:00pm EST**

Item	Supplemental Information/Discussion	Action
<b>CALL TO ORDER</b>	Deborah B. called the meeting to order at 10:15 AM EST Kimberly 2nd	
<b>Roll Call</b>	<p><b>Members Present:</b>            Deborah Bunkley, President            Beth Tutt, 2<sup>nd</sup> year Student Representative            Kate Martin, 2<sup>nd</sup> year Student Representative            Kim Ottinger, President Elect &amp; Governmental Affairs &amp; Scholarship chair            Rebecca Wilkinson, Alternate Chapter Delegate</p> <p><b>Not in Attendance:</b>            Philip Pradier, Treasurer            Kimberly Hanrahan-Havern, Ethics            Amy Tatsumi, Delegate            Crista Lynn Kostenko, Membership            Rachel Schreibman, Publications/ Newsletter Chair</p> <p><b>Other attendees:</b>             7 other individuals were present for the meeting.</p>	

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<p style="text-align: center;"><b>Agenda</b></p>	<p><b>Business Meeting ( 10:00-10:50)</b></p> <ol style="list-style-type: none"> <li>1. Call to order</li> <li>2. Approval of agenda</li> <li>3. Approval of March 19, 2011 minutes</li> <li>4. Deborah - AATA conference magnet project w/Create Arts Center - printing of cards</li> <li>5. Deborah - update on conference planning</li> <li>6. Rebecca will report on NBCC role and event management tasks</li> <li>7. Rachel S will report on marketing of CEU events</li> <li>8. Suzanne will report on Banca Civica site for possible use for meetings and events</li> <li>9. Next meeting - May 21, 2011 Teasism or conference call?</li> <li>10. Call to adjourn business meeting</li> </ol> <p><b>10 Minute Break</b></p> <p><b>Workshop (11:00-12:15)</b></p> <ol style="list-style-type: none"> <li>1. Rebecca to introduce Geoffrey Edwards</li> <li>2. Workshop</li> <li>3. Crista and Kimberly talk about membership and volunteer recruitment</li> </ol>	

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<b>APPROVAL OF AGENDA</b>		
<b>Motion # 15.2011:</b>	Approval of minutes: Deborah motions	
<b>Motion # 16.2011:</b>	Deborah motions, Kim 2nds	
<b>EXECUTIVE BOARD REPORTS</b>		
<b>President</b> Deborah Bunkley	present	
<b>President-Elect</b> Kim Hills	present	
<b>Secretary</b> Kate Martin	present	
<b>Treasurer</b> Philip Pradier	Not present	
<b>Delegate &amp; Alternate Delegate</b> Amy Tatsumi & Rebecca Wilkinson	Rebecca- Present  Amy- not present  <b>Update on NBCC:</b> Suggestion to ally with GWU for the NBCC events. We need to do the NBCC events because it will help bring in members to the board and organization. Need to look at the time needed to have board meeting in the future. Suggestion to write a job description for organizing future events. We should create an “Event	<ol style="list-style-type: none"> <li>1. Rebecca will talk to Heidi about allying with GWU.</li> <li>2. Rebecca will come up with a list of the benefits of having an</li> </ol>

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	<p>coordinator” position. We need to make sure the event manger has the certificates and evaluation for the CEC. We need to be clear in our advertising to include our organizer info.</p> <p>GWU art therapy doesn’t need to have the NBCC because it has the student draw. But we can give GWU incentive to host the events.</p> <p>We don’t have anymore NBCC events until October besides three coming up. Suggestion to organize a four event in August. September there will be a potluck with the students so we could do an NBCC event at that time.</p> <p>The bus boys event doesn’t have to be association with the board meeting.</p> <p>Rebecca suggested that she could be the event person this year, but she would like to pass this along to another person eventually. Elva has been in contact with Buss Boys and Poets.</p>	<p>event at GWU.</p> <p>3. Deborah will follow up with Elva about the BB &amp;P event</p>
<p><b>Governmental Affairs</b> Kimberly Ottinger And Kimberly H.H.</p>	<p>Kim O.H.- present</p> <p>Kim H.H.- not present</p>	
<p><b>Membership</b> Crista Lynn Kostenko</p>	<p>Not present</p>	
<p><b>Programs and Multicultural</b> (temp) Elva Anderson</p>	<p>Not present</p>	
<p><b>Research</b></p>	<p>Position put on hold</p>	
<p><b>Scholarship</b> Kim O.Hills</p>	<p>present</p>	<p>1. Kim will provide ideas about how to be proactive in this position.</p>

<b>Item</b>	<b>Supplemental Information/Discussion</b>	<b>Action</b>
<b>Public Information</b> Position Vacant		
<b>Jobs/Referrals</b> Position Vacant		
<b>Ethics</b> Kimberly Hanrahan- Havern	not present: No report	
<b>Publications</b> Rachel Schreibman	2. Rachel not present: - no report	
<b>Student Representatives</b> Kate Martin (2 <sup>nd</sup> yr) Beth S. Tutt (2 <sup>nd</sup> yr) Cara R. (1 <sup>st</sup> yr) Kathryn H. (1 <sup>st</sup> yr)	Kate Martin now 2 <sup>nd</sup> year representative- present Beth Tutt – now 2 <sup>nd</sup> year representative- present Cara- not present Kathryn- not present	
<b>COMMITTEE            REPORTS</b>		

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<b>Web Subcommittee</b>	Website is up and running. It looks very good and coordinates with the AATA site. Let Rachel know if you want to post anything.	
<b>Nominating Subcommittee</b>	No report	
<b>NEW BUSINESS</b>		
<b>PATA Vision for 2010</b>		
<b>Hosting 2011 Conference</b>	<p>Conference in Washington DC July 6- July 10, 2011</p> <p><b>Magnet Project from Conference Giveaways:</b></p> <p>Heena Genti- will recruit children from that program to work on the CREATE magnets.</p> <p>Tracy's kiln broke so we are waiting to see when it will be fixed. Gwendolyn Short volunteered her kiln for the magnets.</p> <p><b>Cards</b> Estimated size for cards is no larger than 3 x 5. We will include the logos of Tracy's kids, Create</p>	<ol style="list-style-type: none"> <li>1. Deborah will look into getting the cost estimate and proof from vista print.</li> <li>2. Kate will provide update on status on kiln</li> </ol>

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	<p>and PATA and say something about how the magnets were made by the children of these places. Suggestion was made to include the GWU students on the card as well.</p> <p>Pricing: at Staples it is \$0.59 a card. Heena Genti can do it at their family business- they offered 1000 cards for \$0.20 per card. Suggestion to include the printing companies logo on the back so that the printing company gets some recognition and they might give a further discount. Vista Print pricing. \$90 for 1000, that is \$0.09 per card. Need to check the quality by getting a proof made.</p> <p><b>Conference Planning</b> Video- photo montage: Shelly and Charlotte, Mary and Deborah are working on this and it is coming along well. Time capsule- we are creating it on April 21<sup>st</sup> (6:30) and May 5<sup>th</sup> (6:30) Building it on the first day and priming it on the second day. We are building the capsule at Create art center.</p> <p>Mural Project- Amy T. and Erin Bridle have been working on this project. Plan is to paint the mural at the conference and install it there. Space is 10 x 20 ft. We will probably be working in panels.</p>	<p>at Tracy's Kids via email</p> <p>3. If Tracy's kiln remains broken Create will be asked if they could fire all magnets</p>														
<p><b>2010 PATA Board Meeting Calendar</b></p>	<p>*Third Saturday of every month from 10-noon</p> <p><b>Next Meeting:</b> May 21<sup>st</sup>- Teatism</p> <table data-bbox="443 1166 1331 1414"> <tr> <td>June 18h</td> <td>Conference call</td> </tr> <tr> <td>July 16<sup>th</sup></td> <td>TBD</td> </tr> <tr> <td>August 20th</td> <td>Conference call</td> </tr> <tr> <td>September 17<sup>th</sup></td> <td>Possible member programming/event</td> </tr> <tr> <td>October 15<sup>th</sup></td> <td>Conference call</td> </tr> <tr> <td>November 19<sup>th</sup></td> <td>Possible member programming/event</td> </tr> <tr> <td>December 17<sup>th</sup></td> <td>Conference call</td> </tr> </table>	June 18h	Conference call	July 16 <sup>th</sup>	TBD	August 20th	Conference call	September 17 <sup>th</sup>	Possible member programming/event	October 15 <sup>th</sup>	Conference call	November 19 <sup>th</sup>	Possible member programming/event	December 17 <sup>th</sup>	Conference call	
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<b>Next Meeting</b>	<p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of agenda</li> <li>3. Approval of minutes</li> <li>4. NBCC events update -Rebecca will report on BB &amp; P event and about using the GWU space.</li> <li>5. Discussion of Scholarships</li> <li>6. Discussion of membership phone tree</li> <li>7. Further update on conference planning</li> <li>8. Call to Adjourn</li> </ol> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
<b>MOTION TO ADJOURN</b>		
<b>Motion # 17.2011: Adjournment</b>	Meeting adjourned- Deb first, Rebecca Second.	Motion Carried 10.55