



## The Potomac Art Therapy Association

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**Board Meeting**  
**March 22, 2014, 10am-12pm**  
 Teasm, Penn Quarter  
 Washington, DC

Item	Supplemental Information/Discussion	Action
<b>CALL TO ORDER</b>	Kate called the meeting to order at 10:15am EST Kate 1 <sup>st</sup> , Kim 2 <sup>nd</sup>	
<b>Roll Call</b>	<p><b>Members Present:</b>            Kate Martin, President            Abby Timberlake, 2<sup>nd</sup> yr PATA rep            Kimberly Ottinger, Treasurer            (via phone) Rebecca Wilkinson, Delegate            Su Ann Hastings, Events Chair            Gioia Chilton, Scholarships Chair            Jane woo, 1<sup>st</sup> yr PATA rep</p> <p><b>Members Not in Attendance:</b>            Nina Salzberg, 2<sup>nd</sup> yr. PATA rep            Ji Young, 1<sup>st</sup> yr. PATA rep            Deni Brancheau, Ethics Chair            Meagan Oliphant, 2<sup>nd</sup> yr PATA rep            Suzanne Fortnum, Alternate Delegate            Crista Kostenko, Membership Chair            Steph Tyler, Communications Chair</p> <p><b>Others In Attendance:</b>            Nick Denson            Katherine Tucker            Lina Cates</p>	
	<b>1.</b> Call to Order	

<p><b>Agenda</b></p>	<p>2. Approval of Agenda</p> <p>3. Approval of Minutes</p> <p>4. Board member reports:</p> <p>5. <b>Membership</b></p> <p>Membership outreach</p> <ul style="list-style-type: none"> <li>- phone calls</li> <li>- member feedback</li> <li>- additional members to call (from 2013 list)</li> <li>- Rebecca's students' calls to members- update</li> <li>- Can we use Rebecca's info on website? Begin member list update?</li> </ul> <p>6. <b>Communications/ website</b></p> <p>-Member benefits:</p> <ul style="list-style-type: none"> <li>- Member's only section on the website? AND/OR</li> </ul> <p>Email promotions to members only?</p> <p>-Adding note next to PATA members who would like to be mentors?</p> <p>7. <b>Treasurer</b></p> <ul style="list-style-type: none"> <li>- budget for Visioning, felting workshop, and Lori Gordan workshop</li> <li>- scholarship \$\$ check- in</li> </ul> <p>8. <b>Events</b></p> <p>Visioning retreat/ workshop</p> <ul style="list-style-type: none"> <li>- Official name of event? Advert to who? Expectations?</li> <li>- Note taker?, supplies?, cost?</li> </ul> <p>Felting workshop</p> <ul style="list-style-type: none"> <li>- confirmed for May 3<sup>rd</sup>, at GWU</li> <li>- Materials needed? Cost?</li> </ul> <p>Lori Gordon workshop update</p> <ul style="list-style-type: none"> <li>- Date? Location? Cost?</li> </ul> <p>Susan Corrigan retirement recognition</p> <ul style="list-style-type: none"> <li>- PATA needs to organize a party if we want to have one</li> </ul> <p>Other possible events follow- up</p>	
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	<ul style="list-style-type: none"> <li>- PATA get together at AATA conference -interest in this?</li> <li>- Tom Mackie (“Eternal High”) video update</li> </ul> <p><b>9. Licensure</b></p> <ul style="list-style-type: none"> <li>- update on MATA meeting (3/16)</li> <li>- committee needed</li> </ul> <p>-conference call with Dean Segar and Susan Corrigan on Wed (3/26) or Thursday (3/27)- members need to be on that.</p> <p>-Reminder that Jackie is working on the petition!</p> <p><b>10. Chapter Article</b></p> <ul style="list-style-type: none"> <li>- Volunteer needed to write article for newsletter- due by April 15<sup>th</sup>, can include pictures and text (250 word max)</li> </ul> <p><b>11. Call to Adjourn</b></p>	
<b>APPROVAL OF AGENDA</b>	Kate motioned to call meeting to order, Kim seconds	
<b>Motion # 64.2014:</b>	Approval of Agenda. Kim approves, Kate seconds	
<b>Motion # 65.2014:</b>	Approval of Last meeting’s minutes: Kate approves, Kim seconds	
<b>EXECUTIVE BOARD REPORTS</b>		
<b>President Kathryn Martin</b>	<p>Kate- present</p> <p>Report from Jackie re: licensure:</p> <p><b>Licensure petition</b></p> <p>Jackie petitioned the LPC board to add art therapist to the list of professionals who can supervise you and count for the first 100 hours of LPC supervision.</p> <p>There’s an open comment period: March 10-April 9. After April 9 the comment period will be closed. On May 10 they’ll review all of the comments and decide whether or not to accept the change I proposed.</p> <p>Remind PATA members:</p> <ul style="list-style-type: none"> <li>- Comment period ending on April 9.</li> <li>- encourage people to comment and help out</li> </ul>	Kate will send out an email to discuss who can be a part of the phone call (discuss how DC’s licensure process is unique)

	<p>You can find it listed here:  <a href="http://townhall.virginia.gov/L/ViewPetition.cfm?petitionid=202...">http://townhall.virginia.gov/L/ViewPetition.cfm?petitionid=202...</a>  And you can add your comments here:  <a href="http://townhall.virginia.gov/L/comments.cfm?petitionid=202">http://townhall.virginia.gov/L/comments.cfm?petitionid=202</a></p> <p><b>Licensure Update</b></p> <ul style="list-style-type: none"> <li>- committee needed – if interested, will develop further at the visioning, Nick is interested in being involved (send him minutes from phone call)</li> <li>- Conference call with Dean Segar and Susan Corrigan on Wed (3/26) 10am/2pm or Thursday (3/27) after 2pm - members need to be on that.</li> <li>- Kim could do Wed, Gioia also</li> </ul> <ul style="list-style-type: none"> <li>- Give out information to PATA members (living in VA) who potentially would be interested in helping with VA licensure</li> </ul>	
<b>President-Elect</b> Position open		
<b>Secretary</b> Open		
<b>Treasurer</b> Kim Ottinger	<p>Kim- present</p> <p><b>Treasurer</b></p> <ul style="list-style-type: none"> <li>- Kim: Budget for Visioning, felting workshop, and Lori Gordan workshop</li> <li>- Scholarship \$\$ check- in</li> <li>- Current balance: \$5,818.38</li> <li>- 2013: Profit of \$2,095.00 between workshops, member dues, CECs, etc.</li> <li>- Haven't lost money in the last 3 years, but also haven't been doing a budget.</li> </ul>	<p>Kim will go over a budget and come up with a more detailed/accurate report before the Visioning Retreat</p>

<p><b>Delegate &amp; Alternate Delegate</b> Rebecca Wilkinson/ Suzanne Fortnum</p>	<p>Rebecca (present via phone): brought up the idea of discussing with AATA of how to make membership to PATA more accessible (difficulty with adding local chapters after get AATA membership) Kate has been talking to Tracy Council about this issue. Tracy is on AATA's membership board. Suzanne- not present</p> <p><b>Chapter Article</b></p> <ul style="list-style-type: none"> <li>- Volunteer needed to write article for newsletter- due by April 15<sup>th</sup>, can include pictures and text (250 word max) about what PATA has been up to recently.</li> </ul>	<p>Kate will follow up with Tracy about this issue again</p> <p>Kate will ask Steph if she wants to write chapter report</p> <p>Gioia will write up a few sentences on the workshop she did</p>
<p><b>Governmental Affairs</b> Position open</p>		
<p><b>Membership</b> Crista Lynn Kostenko</p>	<p>Crista- not present</p> <p><b>Membership outreach</b></p> <ul style="list-style-type: none"> <li>- Phone Calls – Time consuming</li> <li>- member feedback – Send a message out to the PATA list explaining what the purpose of the list is; Mailing out to the group versus Email? Continue the Phone Calls periodically; What is the best way to get individuals to respond, contingent on membership?</li> <li>- additional members to call (from 2013 list)</li> <li>- Rebecca's students' calls to members- update:</li> <li>- Katherine Tucker's Update: (difficult to get in touch with people, but everyone they've talked to has been receptive –about 12/15 individuals) Idea about making the excel sheet into a google doc that could be edited by all of the members (would be able to update their own information) by a certain deadline to disperse to all of the members - Google Doc on the website? Creating a Google Drive for everyone on the</li> </ul>	

	<p>PATA list serve; Issue of having everyone’s information in a public domain (ethical dilemmas), resolved by maybe adding a disclaimer at the bottom of the doc and reinforcing that the information would be related to the business (not personal addresses, information, etc) and available to all PATA members</p> <ul style="list-style-type: none"> <li>- Can we use Rebecca’s info on website? Begin member list update?</li> <li>- Rebecca’s input: always going to be people that do not respond, what is the best way to reach out to those that will respond – continue the phone calls to show that we are making an initiative to talk to the members</li> </ul> <p>Katherine Tucker will put together a google doc of the excel sheet and send it to Kate and/or Steph (<a href="mailto:kathrynmart@gmail.com">kathrynmart@gmail.com</a>; <a href="mailto:stephentyler@gmail.com">stephentyler@gmail.com</a>)</p>	
<p style="text-align: center;"><b>Programing</b> Sue Ann Hastings</p>	<p>Sue Ann- present</p> <p><b>Events</b></p> <p>“Visioning Retreat” – April 13<sup>th</sup> 10a-3p, Kate’s parents’ house</p> <ul style="list-style-type: none"> <li>- Facilitator: Kate Trygstad</li> <li>- Official name of event? Advert to who? Expectations? General idea of what we want as a board: Goal - we would have a clearer idea of what PATA’s direction is moving forward <ul style="list-style-type: none"> <li>Start with what we did at the last visioning workshop; Goals for the organization, what we want to spend our energy on; Emphasis on where art therapy is now in DC metro and where it is going forward; DC-centric, unique to us, things we care about moving forward (healthcare landscape?); Tie in interest in licensure; Throwing these ideas out during the visioning workshop</li> </ul> </li> <li>- Reach out personally to past presidents to invite –</li> <li>- Note taker?, supplies?, cost?: Hour for lunch and do a pot luck (will have kitchen to heat things up); Kate will talk to Kate T. about needing a note-taker; Incorporating art-making into the workshop</li> </ul> <p>Felting workshop</p> <ul style="list-style-type: none"> <li>- Confirmed for May 3<sup>rd</sup>, at GWU</li> <li>- Materials needed? Cost?: Roving (\$50), Sarah and Erika are conducting the</li> </ul>	<p>Gioia will be in charge of this</p> <p>Kim will look at art materials and see if we need anything else</p> <p>Sue Ann will reach out to GWU about having PATA included in the GWU alumni conference get together.</p> <p>Kate will get her a card to pass around for members to sign at the Visioning Retreat</p>

	<p>workshop, also considering needle felting (supplies and cost TBD for that), Smooth river rocks of all shapes (Kim), Sue Anne will order roving and be reimbursed</p> <p>Lori Gordon workshop update</p> <ul style="list-style-type: none"> <li>- GWU doesn't want to do this workshop because it is too expensive, but would be willing to share the cost with PATA; Do not know yet about date/cost/etc.</li> <li>- Date? Location? Cost?</li> <li>- Look at other professionals to see if the same idea could be presented for a cheaper cost</li> </ul> <p>Susan Corrigan retirement recognition</p> <ul style="list-style-type: none"> <li>- PATA needs to organize a party if we want to have one. PATA board discussed this and decided that a card was sufficient.</li> </ul> <p>Other possible events follow- up</p> <ul style="list-style-type: none"> <li>- Workshop on Grant Writing in the future (Jackie as the facilitator? –</li> <li>- PATA get together at AATA conference -interest in this? Maybe not, since GW is doing a get together. Put the information on PATA's website – reach out to GW as we get closer to the conference about a joint venture</li> <li>- Tom Mackie (“Eternal High”) video update – not something PATA is interested in</li> </ul>	<p>Abby will reach out to Jackie about leading a grant writing workshop for PATA</p>
<b>Research</b>	Position put on hold	
<b>Scholarship</b> Gioia Chilton	<p>Gioia- present</p> <p>Rewrote the information about the scholarship. Needs a flier about the scholarship to put up at GW (with deadline in July), and information on PATA website (send to Steph). Still looking for pictures.</p> <p>Professional scholarships will go up at the same time (for the future: think about how to make them more interesting/tie them to important art therapists or art therapy history).</p>	
<b>Public Information</b> Position open		
<b>Jobs/Referrals</b> Position open		

<p><b>Ethics Chair</b> Deni Branchau</p>	<p>Deni-not present</p>	
<p><b>Communications Chair</b> Stephanie Tyler</p>	<p>Steph- not present</p> <p><b>For website</b></p> <ul style="list-style-type: none"> <li>-Member benefits: <ul style="list-style-type: none"> <li>- Getting into CEC events free</li> <li>- Working with Dick Blick to get PATA money from Member's only section on the website? AND/OR Email promotions to members only? (coupons, or promotional links)</li> </ul> </li> <li>-Adding note next to PATA members who would like to be mentors?</li> <li>-Upping social media presence, adding more pictures to the website, link to membership sites on PATA</li> </ul>	<p>Steph can add the conference to the calendar as a PATA get together.</p> <p>Steph will provide some photos to Kate for the chapter newsletter write up</p>
<p><b>Student Representatives</b></p> <p>Abby Timberlake Meagan Oliphant Nina Jane Woo Ji Young</p>	<p>Abby Jane- present Meagan, Ji Young, Nina- not present</p> <p>Nick (student president): Art Therapist spotlight monthly on the website (or Facebook), goal of having an art therapist spotlight written up by the visioning on April 13<sup>th</sup> . Gioia Chilton will be the first one to be spotlighted. Her completion of the PhD will be the focus of the spotlight.</p>	
<p><b>COMMITTEE REPORTS</b></p>		
<p><b>NEW BUSINESS</b></p>		
<p><b>PATA Vision for 2014</b></p>		
<p><b>2014 PATA Board Meeting Calendar</b></p>	<p>Tentative Schedule:</p> <p>April 13 (Visioning retreat)- Kate's house</p>	

	<p>May 3<sup>rd</sup> (board meeting &amp; felting workshop)- GWU</p> <p>June- TBD</p> <p>July- TBD</p> <p>August- TBD</p> <p>September- TBD</p> <p>October- TBD</p> <p>November- TBD</p> <p>December- TBD</p>	
<p><b>Next Meeting</b></p>	<p><b>Next meeting is Sunday, April 13th, 2014 at 10am-3pm. Hosted at Kate's house</b></p> <p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. 1. Call to Order</li> <li>2. Approval of the Agenda</li> <li>3. Approval of the Minutes</li> <li>4. Board member reports</li> </ol> <p>9. Call to Adjourn</p> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
<p><b>MOTION TO ADJOURN</b></p>		

<b>Motion #66.2014: Adjournment</b>	Meeting adjourned by X, X seconds motion.	
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