



## The Potomac Art Therapy Association

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### Board Meeting

February 16, 2014, 2:30pm-4:30pm

Tracy's Kids, Georgetown University Hospital  
Washington, DC

Item	Supplemental Information/Discussion	Action
<b>CALL TO ORDER</b>	Kate called the meeting to order at 2:45 PM EST Kim 1 <sup>st</sup> , Gioia 2 <sup>nd</sup>	
<b>Roll Call</b>	<p><b>Members Present:</b> Kate Martin, President Steph Tyler, Communications Chair Meagan Oliphant, 2<sup>nd</sup> yr PATA rep Kimberly Ottinger, Treasurer Gioia Chilton, Scholarships Chair</p> <p><b>Members Not in Attendance:</b> Nina Salzberg, 2<sup>nd</sup> yr. PATA rep Ji Young, 1<sup>st</sup> yr. PATA rep Su Ann Hastings, Events Chair Deni Brancheau, Ethics Chair Jane woo, 1<sup>st</sup> yr PATA rep Abby Timberlake, 2<sup>nd</sup> yr PATA rep Suzanne Fortnum, Alternate Delegate Rebecca Wilkinson, Delegate Crista Kostenko, Membership Chair</p> <p><b>Others In Attendance:</b> Krystal Oliver Erika Cleavland Kim Gunelson Sarah Pitkin</p>	

<b>Agenda</b>	<p style="text-align: center;"><b>Agenda:</b></p> <ol style="list-style-type: none"> <li><b>1. Call to Order</b></li> <li><b>2. Approval of Agenda</b></li> <li><b>3. Approval of Minutes</b></li> <li><b>4. Board member reports</b></li> <li><b>5. Membership phone outreach</b> <ul style="list-style-type: none"> <li>- Check in, questions?</li> <li>- set complete by date</li> </ul> </li> <li><b>6. Communications/website update</b></li> <li><b>7. Upcoming events</b> <ul style="list-style-type: none"> <li>- Visioning workshop: April 19<sup>th</sup> or 20<sup>th</sup></li> <li>- Supervision event (contact MATA)</li> <li>- Felting workshop (follow up)</li> <li>- Lori Gordon (follow up)</li> <li>- “Eternal High” video (Tom Mackie)</li> <li>* Next board meeting- March 22<sup>nd</sup> or 23<sup>rd</sup>?</li> <li>- Future board meetings- May, June, July tentative dates</li> </ul> </li> <li><b>8. Call to Adjourn</b></li> </ol>	
<b>APPROVAL OF</b>	Kim motioned to call meeting to order, Gioia seconds	

<b>AGENDA</b>		
<b>Motion # 60.2014:</b>	Approval of Agenda. Kim approves, Gioia seconds	
<b>Motion # 61.2014:</b>	Approval of Last meeting's minutes: Kim approves, Gioia seconds	
<b>EXECUTIVE BOARD REPORTS</b>		
<p>Kate- present</p> <p><b>DC licensure</b></p> <ul style="list-style-type: none"> <li>- ATTA offers a scholarship for chapters pursuing licensure</li> <li>- Maryland has a meeting on March 16<sup>th</sup> at Create Art Space in Silver Spring MD regarding licensure</li> <li>-PATA members are invited to attend and learn about the process of licensure</li> </ul> <p><b>Susan Corrigan's retirement party-</b> TBD- Cheryl is going to email Kate with more information</p> <p><b>Art Supply discount to PATA members:</b></p> <ul style="list-style-type: none"> <li>- Kate will have a conference call with Susan and Cheryl and report to the board at next meeting</li> </ul>	<p>Kate will update members when she learns of the date/time for Susan's party</p>	
<b>President-Elect</b> Position open		
<b>Secretary</b> Open		
<b>Treasurer</b> Kim Ottinger	Kim- present	

<p><b>Delegate &amp; Alternate Delegate</b> Rebecca Wilkinson/ Suzanne Fortnum</p>	<p>Rebecca- not present Suzanne- not present</p>	
<p><b>Governmental Affairs</b> Position open</p>		
<p><b>Membership</b> Crista Lynn Kostenko</p>	<p>Crista- not present</p> <p><b>Membership Phone Outreach</b></p> <p>Currently we are only calling members that signed up in January 2014. We need to use the 2013 list to create a comparison between the two lists in order to reach out to members who have not yet signed up again for PATA membership.</p> <ul style="list-style-type: none"> <li>-Volunteers are set to make calls- email has been sent out</li> <li>- <b>complete by date - March 22<sup>nd</sup>, 2014</b></li> </ul>	
<p><b>Programing</b> Sue Ann Hastins</p>	<p>Sue Ann- not present</p> <p><b>Visioning workshop:</b> venues? dates? ideas?</p> <ul style="list-style-type: none"> <li>-Purpose: Goal setting and planning for the future</li> <li>-Involving numerous people and ideas to help in the process</li> <li>-April 19<sup>th</sup> or 20<sup>th</sup> are proposed dates</li> <li>- Early afternoon</li> <li>-Proposed that the meeting could start at 10, break for lunch at 12, then regroup</li> <li>-Possible venues: <ul style="list-style-type: none"> <li>-House of Steep</li> <li>-Busboys and Poets</li> <li>-Friends Meeting of Washington</li> <li>-Potter's House</li> </ul> </li> </ul>	<p>Deni is going to get in touch with a drama or poetry therapist who helped to lead a workshop at GWU.</p> <p>-Kate will get in touch with Deni, Deborah, and Rebecca for follow-up ideas</p>

	<ul style="list-style-type: none"> <li>-Charles Sumner School</li> <li>-The Lamont Street Collective</li> <li>-Center for Non-Profit Advancement</li> <li>-Meeting Facilitator: <ul style="list-style-type: none"> <li>-Need to finalize the facilitator as soon as possible</li> </ul> </li> <li>-Budget: <ul style="list-style-type: none"> <li>-Pay for the venue, possible food and the facilitator</li> </ul> </li> <li>-Visioning workshop was open to everyone last time <ul style="list-style-type: none"> <li>-Want to keep it open this time for member involvement and ideas</li> </ul> </li> </ul> <p>Possible <b>Felting Event:</b> Sarah Pitkin and Erika Cleveland</p> <ul style="list-style-type: none"> <li>-Could host it on Saturday May 3<sup>rd</sup> 2014</li> <li>-Combining hand felting rocks demonstration (Sarah Pitkin) and needle felting (Erika Cleveland)</li> <li>- PATA can purchase the necessary materials</li> </ul> <p><b>Possible Partnership/Venue for PATA to host events:</b></p> <p>Artistic Artifacts – Gioia posted it’s information on Facebook</p> <ul style="list-style-type: none"> <li>- Owned by textile artist named Judy</li> <li>- Great potential place to have PATA meetings</li> <li>- Offers creative classes</li> </ul> <p><b>“Eternal High” video (Tom Mackie) – review in progress</b></p> <ul style="list-style-type: none"> <li>-Kate was mailed the video and is in the process of reviewing it. Doesn’t look like something PATA is interested in because there is no art component to it.</li> </ul>	<p>Sue Ann will contact GWU re: Lori Gordan collage workshop and felting workshop</p> <p>Sue Ann and Kate will review the Eternal High video together</p> <p>Sue Ann will reach out to Judy at Artistic Artifacts about hosting events</p>
<b>Research</b>	Position put on hold	
<b>Scholarship</b> Gioia Chilton	<p style="text-align: center;">Gioia- present</p> <ul style="list-style-type: none"> <li>- PATA Scholarships– Gioia has a plan to get the word out about these scholarships in order to: <ul style="list-style-type: none"> <li>- get more nominations</li> </ul> </li> </ul>	<p>Kim will bring a budget report to the next meeting</p>

	<ul style="list-style-type: none"> <li>- get press out about PATA's support of art therapists: Can publicize the award winners</li> <li>- Distinguished service award - \$300 in the past (for above and beyond service)</li> <li>- Professional Scholarship Award - \$300 in the past</li> <li>- Student Scholarship - \$300 in the past (Originally was the conference fee to the ATTA Conference)</li> <li>- A decision needs to be made if award amounts will be the same</li> <li>- <b>Gioia motioned ( #62.2014) to keep the scholarship awards the same this year (at \$300 each) and to put together an outside committee to review scholarship applications and decide on who receives the awards</b></li> <li>- <b>Kim second the motion</b></li> <li>- <b>Members in attendance voted – the vote was unanimous</b></li> </ul>	
<b>Public Information</b> Position open		
<b>Jobs/Referrals</b> Position open		
<b>Ethics Chair</b> Deni Branchau	Deni-not present	
<b>Communications Chair</b> Stephanie Tyler	<p>Steph- present</p> <p><b>Switching yahoo contacts into gmail</b></p> <p>-There are several problems with the yahoo list serve (people aren't receiving emails, you can only add 15 new members at a time, etc.). PATA has a Gmail account. With Gmail, you can create a group of email addresses. The Gmail account should help resolve the issues that are being created by the yahoo list serve.</p> <p><b>-An executive decision has been made to switch to Gmail.</b></p> <p>-Mail Chimp was originally used to send out events, but now we are using Evites. Mail Chimp is a lot more complicated to use and more time consuming, but it looks nicer. Mail Chimp also has a larger mailing list. It is possible to switch these emails over to Evites. We need to look up if individuals who do</p>	<p>Kim is going to make Steph an administrator on the PATA email and event accounts and then further discuss which accounts will be used.</p> <p>Gioia is going to look for the old blog information in order</p>

	<p>not want to receive these Evites can unsubscribe. We could also create separate invite groups on Evites.</p> <p><b>Website updates</b></p> <ul style="list-style-type: none"> <li>- Website is in the process of being revised</li> <li>-Stephanie has updated the website to include updated blog entries on the home page, updated board member list, and a board member and events calendar</li> <li>-Need to make sure the outdated phone number and address are removed on all pages of the the website</li> <li>-Need to take down the old blog (blogger) – log in information is required</li> </ul> <p><b>-Website Next phase:</b> Stephanie will be working on creating a comprehensive list of professionals and sites that have art therapy in the area. As a part of this, she will be emailing Lisa Garlock about GWU’s internship sites and Rebecca.</p>	<p>to delete the account.</p> <p>Steph will contact Lisa Garlock about GWU’s internship sites</p> <p>Steph will contact Rebecca re: the art therapist info for the website listing.</p>
<p><b>Student Representatives</b></p> <p>Abby Timberlake Meagan Oliphant Nina Jane Woo Ji Young</p>	<p>Meagan- present Abby, Jane, Ji Young, Nina- not present</p>	
<b>COMMITTEE REPORTS</b>		
<b>NEW BUSINESS</b>		
<b>PATA Vision for 2014</b>		
<b>2014 PATA Board Meeting Calendar</b>	<p>Tentative Schedule:</p> <p>Saturday, March 22<sup>nd</sup> (board meeting)- location TBD</p>	

	<p>April 19<sup>th</sup>/20<sup>th</sup>? (Visioning retreat)- location TBD</p> <p>May 3<sup>rd</sup> or 4<sup>th</sup> (board meeting &amp; felting workshop)- location TBD</p> <p>June- TBD</p> <p>July- TBD</p> <p>August- TBD</p> <p>September- TBD</p> <p>October- TBD</p> <p>November- TBD</p> <p>December- TBD</p>	
<p><b>Next Meeting</b></p>	<p><b>Next meeting is Saturday, March 22nd, 2014 at 10am-12pm. Hosted at X.</b></p> <p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. 1. Call to Order</li> <li>2. Approval of the Agenda</li> <li>3. Approval of the Minutes</li> <li>4. Board member reports</li> <li>5. Membership phone outreach reports</li> <li>6. Update on website repairs</li> <li>7. Upcoming events:</li> </ol> <p style="padding-left: 40px;">-Visioning workshop update</p> <p style="padding-left: 40px;">-Felting workshop</p> <p style="padding-left: 40px;">-Lori Gordan workshop</p> <p style="padding-left: 40px;">-Supervision event</p>	

	<p>-“Eternal High” video (Tom Mackie) screening</p> <p>8. Susan’s retirement party, card/flowers</p> <p>9. Call to Adjourn</p> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
<b>MOTION TO ADJOURN</b>		
<b>Motion #63.2014: Adjournment</b>	Meeting adjourned by Kim, Gioia seconds motion.	4:15pm