



The Potomac Art Therapy Association

P.O. Box 1459, Washington, DC 2001 PHONE: 202-333-8244 E-mail: info@potomacata.org

Board Meeting

11/19/2011

The George Washington University

10-11am EST

Item	Supplemental Information/Discussion	Action
CALL TO ORDER	X called the meeting to order at X AM EST X 1 st , X 2 nd	
Roll Call	<p>Members Present: Deborah Bunkley, President Rebecca Wilkinson, Chapter Delegate Kate Martin, Secretary Kim Ottinger Hills, President Elect, Crista Lynn Kostenko, Membership Jackie Jones Biggs, 1st yr. student rep Stef, 1st yr. student rep.</p> <p>Members Not in Attendance: Amy Tatsumi, Chapter Delegate Philip Pradier, Treasurer Rachel Schreiberman, Publications/ Newsletter Chair Kimberly Hanrahan-Havern, Ethics Cara Reiner, 2nd yr. student rep. Kathryn Harlow, 2nd yr. student rep</p> <p>Others In Attendance: Suzanne Fortnum Amy Greenough Gioia Chilton</p>	
Agenda	1. Call to Order	

Item	Supplemental Information/Discussion	Action
	<ol style="list-style-type: none"> 2. Approval of Minutes 3. Summary of Board member positions 4. Update on upcoming PATA sponsored event 5. Discussion of GWU collaborating with PATA 6. Discussion of upcoming workshop with MATA 7. Call to Adjourn 	
APPROVAL OF AGENDA		
Motion # 27.2011:	Kim motioned to approve the agenda, Crista 1 st , Kate 2 nd	10:10am
Motion # 28.2011:	There were no minutes generated at the last meeting.	
EXECUTIVE BOARD REPORTS		
<p style="text-align: center;">President Deborah Bunkley</p>	<p>Deborah- present</p> <p>Deborah provided final remarks and gratitude for the past two years of work with PATA. Deborah will be stepping down from the board, but will remain an active member of PATA. She expressed interest in helping with the upcoming membership phone drive.</p>	
<p style="text-align: center;">President-Elect Kim O. Hills</p>	<p>Kim- present</p> <p>Kim shared her vision for PATA and accepted the role of president of the organization.</p> <p>There was discussion about a membership drive. A decision was made to have board members reach out to potential PATA members via phone calls.</p> <p>Kim also suggested that board members email her (or contact themselves) people who could be possible board members.</p>	<p>Kim will establish a phone campaign for membership and recruiting for PATA board member positions.</p>
<p style="text-align: center;">Secretary Kate Martin</p>	<p>Kate- present</p> <p>Kate is willing to take on the role of secretary for the next term, however stated that she may be out of town for some of the meeting times. She would like to have the possibility of a board</p>	

Item	Supplemental Information/Discussion	Action
	<p>member substitute in her absence. She also suggested that the board meet less frequently than once per month. A suggested was made to utilize the conference call option if monthly meetings were required.</p>	
<p>Treasurer Philip Pradier</p>	<p>Philip- not present</p> <p>Philip would like to step down from the board, but is willing to continue if no one is able to fill the role of treasurer.</p> <p>Amy G. expressed an interested in running for this position.</p>	
<p>Delegate & Alternate Delegate Amy Tatsumi & Rebecca Wilkinson</p>	<p>Amy- not present</p> <p>Prior to the board meeting Amy expressed that she is resigning from the board.</p> <p>Rebecca- present</p> <p>Rebecca expressed that she would like to continue in the position of alternate delegate. The board is in need of a primary delegate.</p> <p>Suzanne Fortnum expressed an interest in running for this position.</p>	
<p>Governmental Affairs Kimberly O. Hills</p>	<p>No update</p>	
<p>Membership Crista Lynn Kostenko</p>	<p>Crista- present</p> <p>Membership is doing well. We will have a phone drive for recruiting new PATA members and new board members.</p> <p>The website and the Facebook site need to be updated.</p> <p>A concern was expressed about the multiple membership email/phone number lists. A suggestion was</p>	<p>Crista and Kim will contact Amy about the PATA Facebook page.</p>

Item	Supplemental Information/Discussion	Action
	made to combine all the lists into one master list, which could be kept online and updated frequently. The board agreed on this and efforts will be made to compile all of the information. This information will then be used for the Evite mailings and phone campaign.	
Programs and Multicultural	Position on hold	
Research	Position put on hold	
Scholarship Kim O.H.	No update	
Public Information Position Vacant		
Jobs/Referrals Position Vacant		
Ethics Kimberly Hanrahan-Havern	Kimberly – not present	
Publications Rachel Schreibman	Rachel – not present	
Student Representatives Jackie J.B. 1 st yr. Stef- 1 st yr. Tom- 1 st yr.	Jackie- present Stef- present Tom- not present Cara- not present Kathryn- not present	

Item	Supplemental Information/Discussion	Action
Cara Reiner- 2 nd yr. Kathryn Harlow- 2 nd yr.	There was a concern expressed that the student are not receiving the Evites for the board meetings and workshops.	
COMMITTEE REPORTS		
	No report	
NEW BUSINESS		
PATA Vision for 2011		

Item	Supplemental Information/Discussion	Action
2011 PATA Board Meeting Calendar	<p style="text-align: center;">*Third Saturday of every month from 10-noon</p> <p>Jan 21, 2012- Teasim</p> <p>Feb 18, 2012- Conference call</p> <p>March 17, 2012- TBD</p> <p>April 21, 2012- TBD</p> <p>May 19, 2012- TBD</p> <p>June 16, 2012- TBD</p> <p>July 18, 2012- TBD</p> <p>Aug 21, 2012-TBD</p> <p>Sept 15, 2012- TBD</p> <p>Oct 20, 2012- TBD</p> <p>Nov 17, 2012- TBD</p> <p>Dec 15, 2012- TBD</p>	
Next Meeting	<p style="text-align: center;">Next Board Meeting: Saturday, January 21, 2012</p> <p style="text-align: center;">Place: Teasim, Penn Quarter, 400 8th St. NW Washington DC 20004</p> <p style="text-align: center;">Time: 10am-12pm</p>	

Item	Supplemental Information/Discussion	Action
	<p>Agenda:</p> <ol style="list-style-type: none"> 1. Approval of agenda 2. Approval of minutes 3. Update on membership phone drive 4. Update on filling board member positions 5. Elections of new board members, if applicable 6. Review of upcoming PATA and MATA sponsored workshop 7. Update on Facebook page administration 8. Update on membership database 9. Motion to adjourn <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
MOTION TO ADJOURN	Kim motioned to adjourn, Kate 2 nd .	
Motion #29.2011: Adjournment	Meeting adjourned.	Motion Carried 11:00am