



The Potomac Art Therapy Association

P.O. Box 1459, Washington, DC 20013
 PHONE: 202-333-8244 E-mail: info@potomacata.org

Board Meeting
Saturday, January 15, 2011
 Teasm, Washington, DC
 10:00am – 12:00pm EST

Item	Supplemental Information/Discussion	Action
CALL TO ORDER	Deborah B. called the meeting to order at 10:10:15 AM EST Rebecca 1 st , Kimberly 2nd	
Roll Call	<p>Members Present: Deborah Bunkley, Rebecca Wilkinson, Kimberly Hanrahan-Havern, Kate Martin, Kim Ottinger -Hills, Amy Tatsumi,</p> <p>Not in Attendance: Philip Pradier, Rachel Schreibman, Heidi Bardot, Beth Tutt, Crista Lynn Kostenko,</p>	
Call to Order- Motion #27.2011	Amy- motion, Kimberly O- 2nd	

Item	Supplemental Information/Discussion	Action
<p style="text-align: center;">Agenda</p>	<ol style="list-style-type: none"> 1. Call to Order 2. Updating Website (For notes see section – web committee) 3. Membership Phone Outreach (see section - President report) 4. CEU/NBCC Status (see section –Delegates) 5. Scholarships (see section – Scholarships Chair) 6. Film Event (see section –Programming) 7. Committees (see section – New Business Committees) 8. 2011 Conference (see section- 2011 Conference) 9. Call to Adjourn 	
APPROVAL OF AGENDA& MINUTES		
Motion # 28.2011:	Approval of Agenda : Amy -1st, Kimberley O -2nd	
Motion # 29.2011:	Approval of December 4' 2010 Minutes: Amy- 1st, Rebecca- 2nd	
EXECUTIVE BOARD REPORTS		
<p style="text-align: center;">President Deborah Bunkley</p>	<p>Deborah- present</p> <ol style="list-style-type: none"> 1. Suggested a phone drive for AATA members who have not renewed their PATA membership 	<ol style="list-style-type: none"> 1. Will contact Crista for a phone tree of members 2. Post phone tree on blog 3. DB will talk to

Item	Supplemental Information/Discussion	Action
		<p>Rachel about newsletter</p> <p>4. DB will contact Heidi re: scholarship chair position</p>
<p>President-Elect</p> <p>Kimberly Ottinger-Hills</p>	<p>Kimberly appointed to this position December 2010</p>	<p>1. Work on student scholarship announcement</p> <p>2. Work with Kimberly Havern to generate government relations ideas to work on</p>
<p>Secretary</p> <p>Kate Martin</p>	<p>Kate- present</p> <p>RW proposed that the new agenda for the next meeting be determined by the end of each board meeting.</p> <p>KO recommended that Evite should be used to remind members of board meetings. RW suggested that the secretary be responsible for Evite.</p> <p>Motion #30.2011 to use Evite to email PATA members about board meetings. Evite will be emailed to members following every board meeting. Rebecca-1st, Kimberly O- 2nd</p>	<p>1. All notes will be typed using the AATA template.</p> <p>2. Amy and Kate will set up PATA email account with Evite.</p> <p>3. Evite will be use to communicate meeting dates and agenda 30 days prior to next meeting.</p>
<p>Treasurer</p> <p>Philip Pradier</p>	<p>Not present</p>	<p>1. Obtain 2011 budget for next board meeting.</p>

Item	Supplemental Information/Discussion	Action
<p>Delegate & Alternate Delegate Amy Tatsumi & Rebecca Wilkinson</p>	<p>Rebecca- present Amy-present</p> <p>CEU/NBCC- Discussion on benefits of applying for NBCC status verses applying through AATA.</p> <p>Cost for PATA to apply is \$500 application fee and \$200 yearly fee. Cost through AATA is \$50 and need to apply 3 months in advance</p> <p>When we offer events for CEU it was suggested the PATA members would be able to attend for free, while non-members should have to pay. Application can be completed in two weeks.</p> <p>Suggestion that CEU events and board meeting be held back-to-back with 1.5 hrs. for CEU event and 1 hr. for board meeting. Board meeting would precede the CEU event.</p> <p>Motion # 31.2011 to move forward with PATA application process for CEU/NBCC. Amy 1st, Rebecca- 2nd</p> <p>Three events and proposed events and dates: Geoffrey Edwards art therapy and mind body- <i>Sat. April 9th</i> Karen Baer – Soul Collage and art therapy- <i>Sept. (at member meeting)</i> Rebecca & Goia - Positive Psychology- <i>Nov. or Dec.</i></p>	<p>1. Confirm that CEUs offered by PATA can be used for LPC and Psychologist as well as ATR.</p> <p>2. Begin paperwork for Geoffrey Edwards event</p>
<p>Governmental Affairs Kimberly Ottinger-Hills</p>	<p>Kimberly-present</p> <p>Suggested to revisit Government Relations tasks. What do we need to focus on in next 3-4 years? Issues that were previously worked on were:</p> <ol style="list-style-type: none"> 1. Title and practice protection 2. State licensure 	<p>1. Kimerly O will work with Kimberly H (past chair) to work on proposed interest</p>

Item	Supplemental Information/Discussion	Action
Membership Crista Lynn Kostenko	Crista not present – no report 1. The board is waiting for update from Crista on attaining AATA membership list of people who did not renew PATA as well as list of area art therapist who do not belong to AATA or PATA	
Programs and Multicultural Need to recruit for this position	1. Elva was contacted by Busboys and Poets and they would like us to have another filming event in early 2011. I will get suggestions from Elva but we also need to be thinking and be prepared to organize. 2. Three events and proposed events and dates: Geoffrey Edwards art therapy and mind body- <i>Sat. April 9th</i> Karen Baer – Soul Collage and art therapy- <i>Sept. (at member meeting)</i> Rebecca & Goia - Positive Psychology- <i>Nov. or Dec.</i>	1. Deborah will contact Elva for future planning. 2. Need to establish committee for planning all events
Research	Position put on hold at Feb 20, 2010 meeting	Possibly consider closing this position since it is not active at this time
Scholarship Heidi Bardot	Not present. No report The board members expressed concern about the lack of time Heidi may have to dedicate to fulfilling the requirements of the scholarships chair.	1. DB will contact Heidi and discuss the role of the Scholarship chair, and the future of this position.
Public Information Position Vacant		
Jobs/Referrals Position Vacant		
Ethics Kimberly Hanrahan-Havern	Kimberly present: No report	

Item	Supplemental Information/Discussion	Action
<p align="center">Publications</p> <p>Rachel Schreibman</p>	<p>1. Rachel not present: - no report</p>	<p>1. Deborah will get update on newsletter from Rachel</p>
<p>Student Representatives</p> <p>Kate Martin Beth Stinson Tutt</p>	<p>1. Kate- Present Tracy's Kids is willing to create clay magnets for PATA gift bags for 2011 conference.</p> <p>ATA logo colors can be use to paint the magnets. Magnets can be left uncolored, stained or a porcelain paint can be used with an polyurethane coat.</p> <p>GWU students can be involved in finishing project.</p> <p>2. Beth- not present</p>	<p>1. Speak with Tracy C. about plan to have GWU students help with magnet preparation.</p> <p>2. Obtain estimated cost for magnets from Tracy C.</p> <p>3. Speak with GWATSA about organizing students to complete the magnets</p> <p>4. Obtain colloquium dates from Steve</p>
<p>COMMITTEE REPORTS</p>		

Item	Supplemental Information/Discussion	Action
Web Subcommittee	<p>Updating Website:</p> <p>AATA expressed the importance of having national presentation and look for our individual websites. AATA and local chapters needed more unification. AATA presented samples of various websites that were being developed with the new logo.</p> <p>AATA requested at conference to have all websites done by March in preparation for national promotion of Children’s Mental Awareness Day in May.</p> <p>Amy- reported that PATA needs to have tutorial for people who will be doing content management. A time needs to be arranged for tutorial.</p> <p>Concern that PATA link for membership is not listed after the AATA registration. PATA is not listed on the chapters tab of the website. When you log in and do a search for PATA and MATA they do not come up on the site.</p> <p>Amy has talked to Michelle at AATA about this problem.</p> <p>Rebecca expressed that registration needs to be automatic and an opt- out option rather than opt-in.</p>	<p>1. Amy will bring up the issue of chapters not being listed on the website at the member delegate meeting.</p> <p>2.All board members will try to log into the site and find the PATA chapter. They will report via email on their experience.</p>
Nominating Subcommittee	<p>No report</p>	
2011 Conference	<p>Suggestion that PATA make gifts for conference attendees with PATA logo to either give out or sell.</p> <p>Could get local organization involved in making them (ie: Mariam’s Kitchen, DC Public School we are doing service for.)</p> <p>Could ask for donations from Blick art supplies for small items like magnets, notebook, and bags.</p>	<p>Deborah will check with conference manager for contact</p>

Item	Supplemental Information/Discussion	Action
	<p>Tracy's Kids is willing to create clay magnets for PATA gift bags for 2011 conference.</p> <p>AATA logo colors can be use to paint the magnets. Magnets can be left uncolored, stained or a porcelain paint can be used with a polyurethane coat.</p> <p>GWU students can be involved in finishing project.</p>	
NEW BUSINESS		
PATA Communications	<p>Evite will be used to communicate meeting times and agenda with members.</p>	<p>Amy and Kate will work on this and set up PATA Evite account</p>
PATA committees	<p>Recommendation that each board member sign up for a committee. All board members must serve on one of the committees. The four committees that we need are for:</p> <ol style="list-style-type: none"> 1. website 2. membership recruitment 3. 2011 programming 4. 2011 Conference promotional giveaway/donation items from PATA 	<p>1.Board members to advise which committee they will serve on</p>
Newsletter	<p>Rebecca suggested that every board member writes a sentence to contribute to newsletter. A photo can also be taken at each board meeting for the newsletter. Newsletter could include the dates of the next meeting and upcoming events.</p>	
2011 PATA Board Meeting Calendar	<p>Meetings held 3rd Saturday of every month from 10-noon via either face to face or conference call</p>	

Item	Supplemental Information/Discussion	Action
	<p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p> <p>January 15th – Teatism</p> <p>February 19th Conference call</p> <p>March 19th TBD</p> <p>April 16th Date may be changed to April 9th and include member programming/event</p> <p>May 21th TBD</p> <p>June 18h Conference call</p> <p>July 16th TBD</p> <p>August 20th Conference call</p> <p>September 17th Possible member programming/event</p> <p>October 15th Conference call</p> <p>November 19th Possible member programming/event</p> <p>December 17th Conference call</p>	<p>Hosting meetings at Teatism, DC ~Alternate with Conference calls as needed ~Open board meetings with activities to draw members</p>
<p>Next Meeting</p>	<p>February 19th</p> <p>Agenda:</p> <ol style="list-style-type: none"> 1. Update of the CEU/NBCC application status. 2. Review PATA Budget. 3. Discussion of Scholarship position and available funding for scholarships in 2011. 4. PATA members will volunteer for the PATA committees, which include: website membership, 2011 programming and 2011 conference promotional giveaways. 5. Discussion of phone tree for membership drive. 5. Deborah will report on the status of the Newsletter. Discussion of how to generate 	<p>1. conference call</p>

Item	Supplemental Information/Discussion	Action
	<p>more content for newsletter and who will be responsible for assembling the content.</p> <p>7. Kimberly O. and Kimberly H. will report on potential government relations projects.</p> <p>8. Student Reps will give an update from the GWU student art therapy organization about the students' interest in helping with PATA gift bags for 2011 conference.</p>	
MOTION TO ADJOURN		
Motion # 32.2010: Adjournment	Amy- motion, Rebecca- 1st, Kimberly 2nd	Motion Carried 12:00