



The Potomac Art Therapy Association

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**Board Meeting
July 21, 2013
10am-12pm
Teaism, DC**

Item	Supplemental Information/Discussion	Action
CALL TO ORDER	Kate called the meeting to order at 10:09 AM EST Kate 1 st , Suzanne 2 nd	
Roll Call	<p>Members Present: Kim Ottinger Hills, President Kate Martin, Secretary Suzanne Fortnum, Delegate Crista Kostenko, Membership</p> <p>Members Not in Attendance: Jackie Jones Biggs, 1st yr. student rep Tom- 1st yr. student rep. Stephanie Tyler, 1st yr. student rep. Beth Marie Tutt, Communications chair (blog) Rebecca Wilkinson, Alternate Delegate</p> <p>Others In Attendance: Cheryl Doby-Copeland Beth Kahoe</p>	
Agenda		

	<p>Agenda:</p> <ol style="list-style-type: none"> 1. Call to Order 2. Approval of the Agenda 3. Approval of the Minutes 4. Board Member Reports 5. Chapter meeting 6. Annual member meeting in September 7. Scholarships 8. Starting to get new board members involved 9. NBCC renewal 10. GAC work? Hill Day? 11. Communication- website update 12. Recent events and upcoming events 13. Completing symposium review and guide 14. Call to Adjourn 	
APPROVAL OF AGENDA	Kate motioned to call meeting to order, Suzanne seconds	
Motion # 50.2013:	Approval of Agenda. Suzanne approves, Kate seconds	
Motion # 51.2013:	Approval of Last meeting's minutes: Kate approves, Suzanne seconds	
EXECUTIVE BOARD REPORTS		
President Kim O Hill	Kim- present	
President-Elect Position open	Kate- present	
Secretary Kate Martin	Kate- present	
Treasurer	We need a bank card for the PATA checking account in order to link the PATA checking account to the paypal account.	Kim will follow up on PATA checking account bank card

<p>Delegate & Alternate Delegate Suzanne Fortnum Rebecca Wilkinson</p>	<p>Suzanne-present</p> <p>Kim attended the Chapter meeting at the 2013 AATA conference in Seattle. She shared some of the information shared at the meeting during the board meeting:</p> <p>1- Chapter board member guidelines binder: Similar to PATA, there are currently two other local chapters working on putting together a guide of the board member positions. Kim discussed the possibility of having the guidelines created by PATA and the other chapters available for all of the local chapters to use. This could help with board member transitions for other chapters. Cheryl Doby- Copeland shared that AATA does have some guidelines on the board member roles, but it is not as detailed as what PATA and the other chapters are attempting to put together. We will need to contact Gretchen before we can post anything about PATA roles and chapters using our guidelines on the PATA and AATA website.</p> <p>Cheryl offered to help us clarify the roles of the chapters as it relates to AATA. Kim is currently on the GAC, which can also help with this. The board decided that a conference call in the future should be arranged with the other chapters to see if something could be coordinated.</p> <p>Upcoming Events: Symposium review- we need to put together a guide for doing the symposium. The next symposium will be next fall. There needs to be meeting with Anne H, Suzanne F. and Kim O to discuss the symposium and create a guide to future events. After that meeting, once notes are compiled other chapters (MATA, VATA) will be invited to provide impute. The meeting date is TBD. The board members agreed that the position of Symposium Chair needs to be created for future symposium events.</p> <p>Other events were discussed and previous board meetings were reference in which event ideas had been generated. These events will be further discussed following the annual member meeting in September.</p>	<p>Kim will check the PATA email to look at the events people have recommended.</p> <p>Kim will email Kate notes from the meeting.</p>
<p>Governmental Affairs Position open</p>	<p>ART THERAPY LICENSURE Licensure has been discussed for D.C., but no work has been done to begin the process of</p>	<p>Kim contact Elizabeth Doherty for licensure.</p>

	<p>licensure for art therapists practicing in the district. MATA had energy and people involved in the licensure process and this is what helped it pass through in Maryland.</p> <p>A suggestion was made to create a template that can be sent out to the public. We need more board members to handle this right now. Kim has a good friend at MATA and she has been involved in understanding the licensure process. VATA wants us to join them in the process of working towards their licensure.</p> <p>We have the info and we need to start the process.</p> <p>Get the MD process to set out a roadmap for PATA. First step is the letter and getting people to send letters out. We can contact our membership to ask if anyone has connections to local legislation.</p>	<p>Kim and Kate will meet to put together an email that can go out to members about licensure and what people can do. Use Cherly's info for this.</p> <p>Kim should bring the chapter write up about the last year.</p>
<p>Membership Crista Lynn Kostenko</p>	<p>Crista- present</p> <p>Membership is up! PATA now has over 110 people, which is an increase from the last few years in which we have been under 100. The continuing education events have brought in a lot of new members.</p> <p>Annual member meeting tentative date is Sept 21st. Need to send out a save the date.</p> <p>Possible locations could be:</p> <ol style="list-style-type: none"> 1-Suzanne's place on South West waterfront, street parking, 4 hrs. Metro accessible. 2-Kate offered her parent's place if they were okay with this. There is easy street parking. 3- Bette P. place is available, but we have to pay for, which the board would rather not do if not necessary. 4- other locations will be suggested... <p>The board member survey showed that people would like to meet for the board meetings at various art therapy studios.</p>	<p>Evite will need to be sent out about the Sept 21st event.</p> <p>Kate will talk to parents about using their house for the party.</p>
<p>Programing Deborah Bunkley</p>	<p>Deborah- not present</p> <p>Kim gave us an update on the NBCC license. NBCC has been renewed and all the NBCC files have been organized. All the history of the workshops have been done.</p>	<p>Crista is going to make the card for Hala and will sign and send it.</p>

	<p>The board discussed the idea of sending thank you cards to the event/workshop presenters. A suggestion was made to have PATA members create the artwork on the thank you cards. We may incorporate this into a future event. If we want to have a member art making event then we need to have a form to release artwork.</p> <p>The board decided that at the next meeting we will have some cards that members can create artwork on and sign.</p> <p>The board also decided that we need to take a look at the survey results for board meeting times/locations. We also want to take a look at the revisions event.</p>	<p>Kate will talk to Rebecca about the orientation and events.</p> <p>Kate will also follow up with Rebecca about the re-visioning retreat event and when it would work for her to do it.</p>
<p>Research</p>	<p>Position put on hold</p>	
<p>Scholarship Position open</p>	<p>As for awards, we talked about nominating 2 art therapists for the awards to be given out at the annual meeting. Suzanne is working on writing up the award nomination for one of the art therapists (nominee's name excluded in notes).</p> <p>Student scholarship needs to go out to students and submissions will be due to us by Sept 5th.</p> <p>\$300 will be the total student scholarship. \$300 for each of the professional scholarships.</p> <p>Scholarship will be available to all PATA student members.</p>	<p>Kate will send out a nomination for board members with the Evite.</p> <p>Suzanne will nominate an art therapists for her work on symposium.</p> <p>Suzanne will send the info to the board so we can write one up for the nomination.</p> <p>Suzanne will email the student scholarship stuff to GWU by the end of the week.</p>

		<p>Kim will double check the scholarship amounts.</p> <p>Will send out the scholarship info to the Mailchimp listserve.</p>
<p>Public Information Position open</p>		
<p>Jobs/Referrals Position open</p>		
<p>Ethics Kimberly Hanrahan-Havern</p>	<p>Kimberly –not present</p>	
<p>Publications Rachel Schreibman Beth Marie Tutt</p>	<p>Rachel – not present Beth- not present</p> <p>Suzanne offered to reach out to her friend to help with the website and blog issues if we need help.</p>	<p>Kate will follow up with the student who was going to help with linking FB to the blog.</p> <p>Kate will also ask if the student can help with the website.</p> <p>Kate will email Beth Kahoe about help with the blog.</p> <p>Kim will reach out to Rebecca about her husband helping out with the website.</p>

<p>Student Representatives</p> <p>Jackie- 2st yr. Tom- 2st yr. Steph- 2st yr.</p> <p>Abby- 1nd yr. Megan- 1nd yr.</p> <p>Nina- 1nd yr</p>	<p>Jackie- not present Steph- not present Tom- not present Abby-not present Megan- not present Nina- not present</p>	
COMMITTEE REPORTS		
NEW BUSINESS		
<p>PATA Vision for 2013</p>		
<p>2013 PATA Board Meeting Calendar</p>	<p>We will be taking August off and the next meeting will be September 21st, at the annual member meeting.</p> <p>*Third Saturday of every month from 10am -12pm</p>	
<p>Next Meeting</p>	<p>Next meeting is 9/21 – Annual member meeting</p> <p>Agenda</p> <ol style="list-style-type: none"> 1. Call to Order 2. Approval of the Agenda 3. Approval of the Minutes 4. Board Member Reports 5. Thank you cards 6. Review of annual member meeting 7. Starting to get new board members involved 8. Licensure 9. Communication- website update 10. Upcoming events 11. symposium follow up 12. PATA bank account/ Paypal update 	

	<p>13. Motion to adjourn</p> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
MOTION TO ADJOURN		
Motion #52.2013: Adjournment	Meeting adjourned by Kate, Suzanne seconds motion.	11:31pm