



## The Potomac Art Therapy Association

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**Board Meeting  
November 4, 2012  
10-12am  
Panera, Silver Spring, MD**

Item	Supplemental Information/Discussion	Action
<b>CALL TO ORDER</b>	Kim called the meeting to order at 10:05 AM EST Kate 1 <sup>st</sup> , Rebecca 2 <sup>nd</sup>	
<b>Roll Call</b>	<p><b>Members Present:</b>            Kim Ottinger Hills, President            Kate Martin, Secretary            Crista Kostenko, Membership            Rebecca Wilkinson, Alternate Delegate            Jackie Jones Biggs, 2<sup>nd</sup> yr. student rep</p> <p><b>Members Not in Attendance:</b>            Rachel Schreibman, Publications/ Newsletter Chair            Beth Marie Tutt, Communications chair (blog)            Deborah Bunkley, Events chair            Kimberly Hanrahan-Havern, Ethics            Cara Reiner, 2<sup>nd</sup> yr. student rep.            Suzanne Fortnum, Delegate            Philip Pradier, Treasurer            Stephanie Tyler, 2<sup>nd</sup> yr. student rep            Nina Salzberg- 1<sup>st</sup> yr. student rep.            Abby Timberlake- 1<sup>st</sup> yr. student rep.            Meagan Oliphant- 1<sup>st</sup> yr. student rep.</p> <p><b>Others In Attendance:</b></p>	

<p style="text-align: center;"><b>Agenda</b></p>	<p style="text-align: center;"><b>Agenda:</b></p> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of the Agenda</li> <li>3. Approval of the Minutes</li> <li>4. Board member reports</li> <li>5. Scholarships - awaiting response from Phillip, need to give award.</li> <li>6. NBCC organizing information – need to be completed.</li> <li>7. Symposium review – need to set up skeleton plan for next year.</li> <li>8. Communication-need someone to help us fix website, hosting issues.</li> <li>9. Planning for any events coming up.</li> <li>10. <i>For next meeting – GAC work? Hill Day preparation March</i></li> </ol>	
<p style="text-align: center;"><b>APPROVAL OF AGENDA</b></p>	<p>Rebecca motioned to call meeting to order, Kate seconds</p>	
<p><b>Motion # 43.2012:</b></p>	<p>Approval of Agenda. Addition was made to the agenda to update the names of the current PATA student representatives. Rebecca approves agenda and updates. Kate seconds.</p>	
<p><b>Motion # 44.2012:</b></p>	<p>Approval of last meeting’s minutes: Rebecca approves, Kate seconds.</p>	
<p style="text-align: center;"><b>EXECUTIVE BOARD REPORTS</b></p>		
<p style="text-align: center;"><b>President</b> Kim O Hill</p>	<p>Kim- present</p> <p>The board discussed how the recent symposium. Lessons learned from the symposium:</p> <p>(1) We need to have more board member involvement for the planning of the next symposium. A suggestion was made to organize a chapter meeting with all of the involved organizations (PATA, VATA, MATA) to gain member involvement and talk about how to plan next symposium. The board discussed the mission of PATA and this fits with the purpose of the symposium. The mission of PATA aligned with the symposium this year because it helped to bridge the organizations (MATA, VATA, PATA).</p> <p>(2) Compiling the notes about the planning of the symposium would be helpful for planning future symposiums. There was also discussion about if the symposium should be held each year.</p> <p>The board felt that the organizers of this year’s symposium should be thanked by PATA for the hard work that was put into organizing the event. (Motion #45.2012) Rebecca motioned to approve the</p>	<p>Kim will follow up with Phillip re: the treasurer position.</p>

	<p>purchase of \$25 gift cards for Anne Hurley, Suzanne Fortnum and Karen Montgomery. Kate seconds this motion.</p> <p>There was a discussion about filling the treasurer position. The board will follow up with Phillip about this position. Rebecca volunteered to fill in the position of treasurer for now.</p>	
<p><b>President-Elect</b> Position open</p>		
<p><b>Secretary</b> Kate Martin</p>	<p>Kate- present</p>	
<p><b>Treasurer</b> Philip Pradier</p>	<p>Phillip- not present</p>	
<p><b>Delegate &amp; Alternate Delegate</b> Suzanne Fortnum Rebecca Wilkinson</p>	<p>Suzanne-not present Rebecca- present</p> <p>NBCC events: The board agreed that we need to have all of the presenters' CVs prior to events. We have all of this info for the symposium except for Lynn Kapitan's CV. Rebecca needs the attendance sheet. It would be a good idea to have an attendance sheet that is passed around the day of the event.</p> <p>The NBCC application deadline is January 19<sup>th</sup>. Rebecca will have the necessary information for the application renewal ready to share with the board at the January board meeting.</p> <p>Possible Future Events: Gioia and Rebecca would like to do a positive psych and art therapy workshop in the Spring. A holistic art therapy workshop was discussed. Chelsea Kennedy offered to do a workshop on Zentangle. Rebecca has also talked to Heidi about the upcoming GWU event and if/how PATA can become involved.</p>	<p>Rebecca will follow up with Lynn Kapitan to try to get her CV.</p> <p>Rebecca will talk to Heidi at the next faculty event about the GWU event.</p> <p>Rebecca will update the NBCC application and bring to January board meeting.</p>

<b>Governmental Affairs</b> Position open		
<b>Membership</b> Crista Lynn Kostenko	Crista- present Crista would like to send out an email to remind board members to make calls about renewing PATA membership. Judith Bromberg, Anna Goist and Sally Becker would like to be added to the membership list.	Crista will update the membership list.  Crista will email the list of members to Rebecca.
<b>Programing</b> Deborah Bunkley	Deborah- not present	
<b>Research</b>	Position on hold	
<b>Scholarship</b>	Position on open	
<b>Public Information</b>	Position open	
<b>Jobs/Referrals</b>	Position open	
<b>Ethics</b> Kimberly Hanrahan- Havern	Kimberly –not present	
<b>Publications</b> Rachel Schreibman Beth Marie Tutt	Rachel – not present Beth- not present  There is a hosting problem with the PATA website, which needs to be resolved. Currently the website is very basic and is missing the visual banner at the top of the website. It appears that PATA will have to recreate a banner for the website. The board discussed two options for resolving the website issue: (1) Hire a professional to recreate banner and update website. The board considered hiring someone	Rebecca will talk to her husband about updating the website design.  Kim will find out how much the

	<p>for this job if they are able to complete the task for between \$200-\$500 and the funding is available in the PATA budget. A foreseeable problem, however, is the maintenance cost of updating/designing/maintaining the website.</p> <p>(2) Allow AATA to redo and manage the PATA website. This would allow PATA to save money on the website, however we would still have to send AATA the website updates.</p> <p>The board will continue to discuss this issue at the next meeting.</p>	<p>hosting cost is.</p> <p>Kim will email Rebecca the login info for the website.</p>
<p><b>Student Representatives</b></p> <p>Nina Salzberg- 1st yr. Abby Timberlake- 1st yr. Meagan Oliphant- 1st yr.</p> <p>Jackie J. Biggs- 2nd yr. Stephanie Tyler- 2nd yr.</p>	<p>Jackie- present</p> <p>Some of the PATA representatives have changed since our last meeting. Jackie provided an updated list of the new PATA student representatives.</p> <p>The new PATA reps (1st year students) are: Nina Salzberg, Abby Timberlake, Meagan Oliphant</p> <p>Continuing student reps (2nd year students) are : Jackie Jones Biggs and Stephanie Tyler.</p>	
<b>COMMITTEE REPORTS</b>		
<b>NEW BUSINESS</b>		
<b>PATA Vision for 2012</b>		
<b>2012 PATA Board Meeting Calendar</b>	<p>*Third Saturday of every month from 10am -12pm</p>	
<b>Next Meeting</b>	<p><b>Next meeting is Sat, January 19<sup>th</sup> at 10am-12pm.</b></p> <p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of Agenda</li> <li>3. Approval of Minutes</li> </ol>	

	<ol style="list-style-type: none"> <li>4. Board member reports</li> <li>5. Follow up on treasurer position</li> <li>6. NBCC application</li> <li>7. Update on website, hosting issues</li> <li>8. Discuss schedule of workshops/ events</li> <li>9. Motion to adjourn</li> </ol> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
<b>MOTION TO ADJOURN</b>		
<b>Motion #46.2012: Adjournment</b>	Meeting adjourned by Rebecca, Kate seconds motion.	11:36am