



## The Potomac Art Therapy Association

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**Board Meeting**  
**January 28, 2012**  
Teaism, Penn Quarter  
10am-12pm

Item	Supplemental Information/Discussion	Action
<b>CALL TO ORDER</b>	X called the meeting to order at X AM EST X 1 <sup>st</sup> , X 2 <sup>nd</sup>	
<b>Roll Call</b>	<p><b>Members Present:</b> Kim Ottinger Hills, President Kate Martin, Secretary Suzanne Fortnum, Delegate Rebecca Wilkinson, Alternate Delegate Crista Kostenko, Membership Jackie Jones Biggs, 1<sup>st</sup> yr. student rep Stephanie Tyler, 1<sup>st</sup> yr. student rep.</p> <p><b>Members Not in Attendance:</b> Philip Pradier, Treasurer Kimberly Hanrahan-Havern, Ethics Rachel Schreibman, Publications/ Newsletter Chair Cara Reiner, 2<sup>nd</sup> yr. student rep. Kathryn Harlow, 2<sup>nd</sup> yr. student rep Tom- 1<sup>st</sup> yr. student rep.</p> <p><b>Others In Attendance:</b> Amy Greenough Gioia Chilton Deborah Bunkley Phoebe Farris Shelly Witiak</p>	

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	Anne Hurley	
Agenda	<p><b>Agenda:</b></p> <ol style="list-style-type: none"> <li>1. Approval of agenda</li> <li>2. Approval of minutes</li> <li>3. Update on membership phone drive</li> <li>4. Update on filling board member positions</li> <li>5. Feb events (Evite and other prep)</li> <li>6. Review of upcoming PATA for this year</li> <li>7. Update on information sharing (Blog, posting protocol, Facebook page, website, yahoo group, phone address, etc)</li> <li>8. Motion to adjourn</li> </ol>	
<b>APPROVAL OF AGENDA</b>	Deborah B 1 <sup>st</sup> motioned to approve the agenda, 2 <sup>nd</sup> by Kim O.H.	
<b>Motion # 30.2012:</b>	Approval of Agenda	
<b>Motion # 31.2012:</b>	Approval of Last meeting's minutes: Kim O.H. motioned, 2 <sup>nd</sup> by Kate M.	
<b>EXECUTIVE BOARD REPORTS</b>		
<p><b>President</b> Kim O Hill</p>	<p>Amy G. will not be taking on the treasurer position, so this position is still open. Amy is willing to help out. Geoffrey E. expressed interest in joining the board. Daniela Benshalom-Wolf also expressed interest in the board. She would also like to volunteer and contribute to the ethics position.</p> <p><b>Board Member Elections</b></p> <p><b>1-</b> Kim O.H. appointed Kate Martin to the secretary position. <b>Motion #32.2012.</b></p>	<p>People who did the phone drive will email notes to Kate</p> <p>Rebecca can talk to Amanda about proper advertisement</p>

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	<p>2- Kim O. H. motioned to elect Suzanne Fortnum to the delegate position. Kate Martin seconded this motion. <b>Motion #33.2012.</b></p> <p><b>Donna Betts event, Feb 25<sup>th</sup>, PATA and MATA event:</b></p> <ul style="list-style-type: none"> <li>- Amanda from MATA is our contact person. She needs the CEU certificates and the participant list. PATA and MATA will be providing breakfast for the participants. MATA will be collecting the money. PATA and MATA need to figure out how the money will be divided.</li> </ul> <p><b>May 5<sup>th</sup> Symposium:</b></p> <ul style="list-style-type: none"> <li>- PATA needs to provide feedback on who to bring in for the all day workshop. There was a conference call on Wed evening with the symposium organizers (VATA, MATA, PATA). Members from each organization will spend about 2 weeks brainstorming possible speakers and topics to offer.</li> <li>- Suggested speakers/topics made during conference call on Jan 25: Lisa Heinz (ETC), Bruce Moon , Linda Ghant, Elianna Gill, Sarah Deavers, and Martha Dyer (DBT). Another topic suggested was Trauma and Neuroscience.</li> <li>- Topics suggested at the board meeting: Social justice in the community (ties in with election and DC location), Pat Allen. Research abroad, art-based research in art therapy. Ethics in art therapy.</li> <li>- There was a survey conducted of members following last year's symposium. PATA has this list and Deborah volunteered to try to find this list.</li> </ul> <p>A venue needs to be chosen for the symposium. A suggestion was made to use 1 Veteran's Plaza in Silver Spring. It is walking distance from metro and a nice building. The last symposium accommodated 50 people so the venue needs to be large enough to accommodate at least this number.</p> <p>A suggestion was made to keep have an auction table of artwork done by MATA, PATA, VATA members.</p>	<p>information.</p> <p>Anne will report back about a possible speaker.</p> <p>Email Kim if you have any other ideas of what we could suggest for May symposium.</p> <p>Deborah will look for symposium survey results of member interests.</p>

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<p><b>President-Elect</b> Position open</p>		
<p><b>Secretary</b> Kate Martin</p>	<p>Kate- present</p> <p>The Evite was sent for the Feb 25<sup>th</sup> workshop, but it does not include the NBCC info and objectives. Kate addressed the issue that this information still needs to be added to the Evite and she can resend the Evite once she receives this info from Rebecca.</p>	<p>Rebecca will email Kate the NBCC/Objectives info that must be included in the advertising.</p> <p>Kate will resend the Evite with the NBCC info and objectives.</p> <p>Kate will email Crista the sign in sheet.</p> <p>Kate will talk to Crista about updating the Evite membership.</p>
<p><b>Treasurer</b> Philip Pradier</p>	<p>Phillip- not present</p>	
<p><b>Delegate &amp; Alternate Delegate</b> Suzanne Fortnum Rebecca Wilkinson</p>	<p>Suzanne- present. Rebecca- present</p> <p>Rebecca expressed that she would like to give up the alternate delegate position if possible, but will remain on until the position has been filled.</p> <p>Rebecca expressed that we need to get in touch with Heidi to talk about upcoming GWU events in case we want to co-sponsor the events and offer CEUs.</p> <p>We also need to talk about what we want to do and what kind of events we want to offer as an organization. What do we envision, what are members excited about?</p>	<p>Rebecca will talk to Heidi about GWU and PATA events and setting up an appointment to meet.</p> <p>Shelly will research the Constant Contact and other mailing services.</p>

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<p><b>Governmental Affairs</b> Position open</p>		
<p><b>Membership</b> Crista Lynn Kostenko</p>	<p>Crista- present</p> <p><b>Evites/Members' contact info:</b> We want the Evites to go out to a broad audience that extends beyond the PATA members. Constant Contact and Mail Chimp is something that we need to look into to manage the emails and email address lists. A suggestion was made to organize a PATA board meeting to address these specific needs.</p> <p><b>Information sharing:</b>            Blogging: we have the sign-in information. Beth Marie Tutt is taking over the blogging.            Website: Rachel will do the website, but is overwhelmed and needs help.            Yahoo: Don't have sign-in for yahoo.            Facebook: The student reps expressed that communication via the PATA facebook site would be the best way to get information to the students. Jackie volunteered to take on the task of being a Facebook administer.</p> <p><b>Membership phone drive:</b>            Board members have been making calls. Some board members will be making calls this week and weekend. A suggestion was made that members email Kate the individuals they have contacted.            A suggestion was made that when we called we can see if the members have any feedback for us on how PATA is benefiting them, topics they are interested in, etc.</p> <p>*Suggestion was made to define the membership role and possibly expand it because there is a</p>	<p>Everyone will check to see if they have any info on the yahoo group.</p> <p>Everyone will call people on the call list. Email Kate the list of people who have been called.</p> <p>Kim will talk to Rachel and Beth about blog.</p> <p>Kate will look into the Facebook administration info and add Jackie and Steph as administrators if</p>

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	lot of work. The other board members need to be able to support this position because it will be a large role as we move into emailing lists, etc.	possible.
<b>Programs and Multicultural</b>	Position on hold	
<b>Research</b>	Position put on hold	
<b>Scholarship</b> Position open		
<b>Public Information</b> Position open		
<b>Jobs/Referrals</b> Position open		
<b>Ethics</b> Kimberly Hanrahan-Havern	Kimberly – not present	
<b>Publications</b> Rachel Schreibman	Rachel – not present	
<b>Student Representatives</b>  Jackie- 1 <sup>st</sup> yr. Tom- 1 <sup>st</sup> yr. Steph- 1 <sup>st</sup> yr.  Cara Reiner- 2 <sup>nd</sup> yr.	Jack- present Steph- present  Tom- not present Cara- not present Kathryn- not present	Jackie will collect emails from students to add to the mailing list.

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Kathryn Harlow- 2 <sup>nd</sup> yr.	Jackie volunteered to collect email addresses of the students interested in PATA so that their email addresses can be added to the Evite mailing list.	
<b>COMMITTEE REPORTS</b>		
<b>NEW BUSINESS</b>		
<b>PATA Vision for 2012</b>		
<b>2011 PATA Board Meeting Calendar</b>	*Third Saturday of every month from 10am -12pm	
<b>Next Meeting</b>	<p><b>Next meeting is Monday Feb 13<sup>th</sup> at 7pm- Phone conference call.</b></p> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p> <p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. Approval of Minutes</li> <li>2. Approval of Agenda</li> <li>3. Follow up on communication (blog, Facebook, etc.)</li> <li>4. Update about Feb 25<sup>th</sup> and symposium</li> <li>5. Rebecca will report on meeting with Heidi</li> <li>6. Share info from phone membership drive</li> <li>7. Elections- review board member positions</li> <li>8. Discussion of upcoming PATA events</li> <li>9. Motion to adjourn</li> </ol>	
<b>MOTION TO</b>		

<b>Item</b>	<b>Supplemental Information/Discussion</b>	<b>Action</b>
<b>ADJOURN</b>		
<b>Motion #34.2012: Adjournment</b>	Meeting adjourned by Kim O.H., 2 <sup>nd</sup> by Suzanne F.	Motion Carried 11:40am