

POTOMAC ART THERAPY ASSOCIATION

Minutes for January 31, 2004 Meeting

Present:	Diana Steinbock, ATR-BC Jennifer Keimig McNulty, ATR-BC Elaine Parks, ATR-BC Lee Abbott, MA Jen Cornelius Horn, ATR Kimberly Hanrahan-Havern, ATR Jordan Potash, ATR-BC	Out-Going President, In-Coming Chapter Delegate Out-going President Elect, In-coming President Publications Out-going Secretary, In-coming Programs Public Relations & Jobs/Referrals Governmental Affairs Alternate Chapter Delegate
Absent:	Catherine Preziosi, MA Gioia Connell Chilton, ATR-BC Melissa Hill, ATR-BC Stacy Robbins Ferguson, ATR-BC Laila Shoulayib Lynne Barton, ATR Debra Tinker Donna Kaiser, ATR-BC Huyen MacMichael	Egroup Monitor, Webmaster Ethics Out-going programs Out-going Treasurer & in-coming Programs Board Member Membership Student Representative Research In-coming Publications/Web??

Out-Going President: Diana Steinbock

- Mailbox Fiasco: We are all a bit confused as to why the mailbox has been closed. **Stacy** seemed to think we'd paid for a year not too long ago. **Kimberly** had the key and most of the mail. **Lee** Agreed to look into alternative possible PO Box sites, including Glover Park or Friendship Heights. **Diana** will ask **Stacy** to look into the current problem at our current PO Box and renew if need be for only a month. Both **Lee & Stacy** will look into what needs to be done in order to forward mail to the new PO Box. Once we have a new PO Box, **Diana** will create "We've Moved" postcards for the membership along with an apology for the inconvenience this has caused and the STRONG recommendation to join the e-group for mailings.
- Need to check with **Catherine** on the status of securing parts of our site for members. **Jen KM** will follow up on this and with **Huyen** on her preferred role.
- Did not get labels from **Lynne**. Will contact her to see if she is still willing to do membership due to her schedule.
- Unfortunate news: The executive board members require Professional Membership with AATA, therefore, students cannot be President, VP, Secretary or Treasurer. This means that **Laila** will not be able to take on the position of Secretary at this time. Possibility of having her take on membership from **Lynne**?
- Our priority position at this time is Treasurer. **Diana** will check with Jamie Jones and see if she is interested. Until it is filled, **Diana** is willing to function interim as her name is already an approved signature on the checks.
- We did not make the deadline for CEU application for the Wendy Miller workshop. Will move forward with the workshop rather than continue to postpone...CEU's are necessary only for those art therapists requiring LPC or SW proof...the ATCB will count programs so long as a certificate of attendance is provided. Thank you **Lee & Stacy** for tying up all the loose ends on this!
- Did not receive an enthusiastic response to the idea of having a panel discussion at GW... already doing something similar? But **Diana** will be contacting Savneet per Anne's suggestion to discuss other possibilities.

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- Asking **Lee & Stacy** to look into what the possibility of doing a Regional Symposium would require of us both in time and money.
- Our corporation status is in question! One of the many mailings we've not received was notice to renew...**Diana & Jen KM** will follow up on this first thing Monday.

In-coming President: Jennifer Keimg McNulty

- Not much to report. Thanked **Diana** for her service (including a beautiful fountain & certificate of appreciation with one year's membership!)
- Need to select someone to receive 2003's Distinguished Service Award. **Gioia** has already nominated **Diana**, but other names can be submitted.
- Meetings continue to be difficult to accommodate everyone's schedule. Majority agreed to alternate, one Saturday at Diana's (or elsewhere) and one Monday evening at Riverside. Other suggestions/ideas appreciated.

Governmental Affairs: Kimberly Hanraham Havern

- Not much to report. Need to meet with **Diana** to discuss the information gathered at the conference.

Publications: Elaine Parks

- Concerned about membership – people who are currently being listed for free in the newsletter are not on the membership labels. Need to have **Lynne** look into this – **Jen KM** will follow up with her.
- Next Deadline is March 1st. **Diana** reminded that we have some submissions this year for the Nancy Schoebel Award and that would take up the bulk of the newsletter. Of course, we need to receive the papers and are waiting for them to be re-sent to us due to the problem with the mailbox.
- Questioned **Huyen's** involvement, hasn't heard from her. **Jen KM** will follow up.

In-coming Programs: Lee Abbott

- Hoping to tie up all the loose ends before the arrival of the baby. Will be working very closely with **Stacy**.

Public Relations: Jennifer Cornelius Horn

- Not much to report at this time. This time is not the best for her to meet, asked we look into alternatives.

Alternate Chapter Delegate: Jordan Potash

- First meeting, not much to report. Hoping the position remains low key due to multiple other responsibilities but happy to get involved.

NEXT MEETING:
MONDAY, MARCH 1, 2004
7:00PM
RIVERSIDE HOSPITAL